

TOWN OF BOWLING GREEN

TOWN COUNCIL MEETING
MINUTES

10-15-2013

MEMBERS PRESENT: Mayor David Storke, Vice Mayor Glenn McDearmon, Jason Satterwhite, Mary Frances Coleman, Otis Wright, Daniel Webb, Jean Davis and Mark Bissoon.

OTHERS PRESENT: Treasurer Kathy McVay, Account Clerk Laura Gifford and Town Manager Stephen Manster.

PLANNING COMMISSION MEMBERS PRESENT: Chairman Martin Hauser, Vice Chairman Matthew Rowe, Armando Flores, Gene Self, Johnson Coleman, Chad Webb and Jean Davis.

AUDIENCE: None.

The Mayor called the meeting to order at 7:30 P.M. and led the group in the Pledge of Allegiance to the Flag of the United States of America. Council Member Glenn McDearmon followed with the invocation.

The Mayor asked Martin Hauser, Chairman of the Planning Commission, to bring the Planning Commission to order at 7:31 P.M.

JOINT PUBLIC HEARING:

O-2013-002 Ordinance to Amend Zoning Ordinance to allow for an Assisted Living Facility to be allowed in an R-3 District – The Mayor opened the Joint Public Hearing for the Bowling Green Town Council and Planning Commission and read the notice published in the Caroline Progress on September 26, 2013 and October 3, 2013.

The Mayor called for comments from the public on the Ordinance O-2013-002 to Amend Zoning Ordinance to allow for “Assisted Living Facility” to be allowed in an R-3 District. He called a second and third time for comments. Hearing none, he closed the Public Hearing at 7:36 P.M.

The Mayor recessed the meeting of the Bowling Green Town Council and asked that the Planning Commission meet and provide a recommendation to Town Council regarding the proposed Zoning Ordinance Amendment.

The Mayor reconvened the Town Council meeting at 7:45 P.M.

Daniel Webb and Mark Bissoon excused themselves participating and discussion of this topic.

Martin Hauser, Chairman of the Planning Commission, stated that the Planning Commission, by 6-0 vote, recommended approval of Ordinance 2013-002 – to Amend Zoning Ordinance to allow for “Assisted Living Facility” to be allowed in an R-3 District as presented.

Mr. Manster answered a question from Ms. Coleman regarding why the Ordinance allows for an Assisted Living Facility to be built up to 60 feet. Mr. Manster stated that the Town’s Zoning Ordinance currently permits structures in the Business District to be built up to a 50 foot maximum. A 60 foot maximum for an Assisted Living Facility is

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common among such regulations. He noted this could be adjusted if Council so desired.

On motion by Ms. Davis, seconded by Mr. McDearmon, Council voted to approve Ordinance O-2013-002 to Amend Zoning Ordinance to allow for “Assisted Living Facility” to be allowed in an R-3 District as presented.

Roll Call Vote:

Wright	Aye	Satterwhite	Aye
McDearmon	Aye	Davis	Aye
Coleman	Aye	Bissoon	Abstain
Webb	Abstain		

Daniel Webb and Mark Bissoon rejoined the meeting.

NEW BUSINESS:

R-2013-005 Resolution to Irrevocable Election not to Participate in Virginia Local Disability Program, Long and Short Term Disability – Mr. Master reported to Council that the State was now requiring each locality to provide short-term and long-term disability coverage for full-time employees. He said that the town has several options. One option is to receive coverage through the Virginia Retirement System. Mr. Master advised Council that if the Town does not want to participate in the program through VRS, then a resolution to opt-out will need to be adopted and the Town would need to provide coverage through a different system. He said that because most localities are opting-out of the program, the Virginia Municipal League has developed an insurance program which meets the regulations of the state and the needs of employees. His recommendation to Council is to opt-out and work with the VML. The Municipal League program provides a low premium per employee, they provide for equal coverage for all employees and because most localities are opting-out of the VRS program and working with the Municipal League there is a large enough base to keep premiums at a low rate for an extended period of time, Mr. Manster reported. Mr. Manster’s recommended that Council to adopt the resolution and to work with VML to provide coverage. In response to Mr. Webb’s question, Mr. Manster stated that once Council adopted the resolution to opt-out of the program through VRS then the Town would not be able to participate in the VRS program in the future. The decision was “irrevocable”.

On motion by Mr. McDearmon, seconded by Ms. Davis, Council voted to adopt Resolution R-2013-005, which provides an Irrevocable Election not to Participate in Virginia Local Disability Program. Voting Aye: Webb, Coleman, Wright, Satterwhite, McDearmon, Bissoon and Davis.

Contract – Janis Albuquerque – Mr. Manster presented Council with a proposed contract between the Town of Bowling Green and Ms. Janis Albuquerque concerning the provision of services as a “Business Development Specialist/Events Coordinator”. Mr. Manster said that this proposal has been reviewed by the Council’s Economic Development Committee and Public Health, Safety and Personnel Committee. Mr. Manster advised Council of two editorial changes to the contract. The first change is on the second page under “Points of Contact”. The first sentence needs to be changed to read, “The Contractor is hired by and shall report directly to the Bowling Green Town Council, but the day-to-day supervision and point of contract will be Town Manager who will provide the Contractor with any and all pertinent information with regard to this contract”. The second item is on page three under number five, third line down. We now have the phrase “between the parties” that may be removed due to a duplication of the same phrase on the line above it.

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On motion by Mr. McDearmon, seconded by Mr. Bissoon, Council voted to approve the Contract with Janis Albuquerque noting the two editorial changes. Voting Aye: Webb, Coleman, Satterwhite, McDearmon, Bissoon and Davis. Voting Nay: Wright.

REPORT OF COUNCIL COMMITTEES/MEMBER COMMENTS:

A. Public Health, Safety and Personnel – There was no report from the Public Health, Safety and Personnel Committee.

B. Streets and Sidewalks – There was no report from the Streets and Sidewalks Committee.

C. Ordinances, Licenses, Permits – There was no report from the Ordinances, Licenses and Permits Committee.

D. Water, Sewer and Trash – There was no report from the Streets and Sidewalks Committee.

E. Buildings and Grounds – There was no report from the Buildings and Grounds Committee.

F. Economic Development, Activities and Tourism – There was no report from the Economic Development, Activities and Tourism.

G. Budget – There was no report from the Budget Committee.

OLD BUSINESS:

INFORMATIONAL ITEMS:

ADJOURNMENT: There was a motion made by Mr. Bissoon and seconded by Mr. Satterwhite to adjourn at 8:09 P.M. Voting Aye: McDearmon, Satterwhite, Wright, Webb, Davis, Bissoon and Coleman.

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