

TOWN OF BOWLING GREEN

TOWN COUNCIL MEETING
MINUTES

10-3-2013

MEMBERS PRESENT: Mayor David Storke, Vice Mayor Glenn McDearmon, Jason Satterwhite, Mary Frances Coleman, Otis Wright, Daniel Webb, Jean Davis and Mark Bissoon.

OTHERS PRESENT: Treasurer Kathy McVay, Account Clerk Laura Gifford, Police Chief Steve Hoskins and Town Manager Stephen Manster.

AUDIENCE: Eric Miller, Jeff Sili and Tim Lewis.

The Mayor called the meeting to order at 7:30 P.M. and led the group in the Pledge of Allegiance to the Flag of the United States of America. Council Member Glenn McDearmon followed with the invocation.

DELEGATIONS/PUBLIC COMMENTS:

The Mayor asked for Public Comments, hearing none he preceded with the meeting.

CONSENT AGENDA: On motion by Ms. Davis, seconded by Mr. Satterwhite, Council voted to approve the Consent Agenda, as presented.

- A. Minutes – Town Council Regular Meeting – September 5, 2013
- B. Minutes – Town Council Regular Meeting – September 11, 2013
- C. Bills – September 2013

A & M Home Center	243.47	Advanced Auto Parts	377.21
Beazley, AW	350.00	Bennett, Deborah	280.00
Bowling Green Auto	155.64	Caroline AG Fair	950.00
Caroline Historical Soc.	122.000	CE & O	2,000.00
Cecil, Billy	407.35	CINTA's of Richmond	508.98
Cleary, Joel	100.00	Computer PLUS	226.88
Creative Catering 4U	545.00	Dominion Chemical	253.30
Dominion VA Power	4,824.66	Enviro Lab	885.00
Erard, Andrea	1,500.00	French, Bill	400.00
G & G	240.68	Godley, Patricia	500.00
Grapes of Taste	159.71	Gray, Roxanna	450.00
Harless, Tamara	8.76	HD Supply	1,487.75
Johnson, Clarence	400.00	Johnson's Exterminating	240.00
M & W Printers	1,379.24	Main Stage Productions	2,214.00
McGinley, Michelle	140.00	Memorable Moments	786.00
Mid-Atlantic Lab	60.00	Milford Station	575.00
Miller Foley	1,400.00	MVP Awards	1,127.00
Neal, Chad	1,100.00	ODB Company	473.00
On Site PC	105.00	Pacello, Kristin	175.00
Raresky Studios	1,135.00	Ricky Brooks Roofing	500.00
Robert B. Payne	169.00	Rutherford	393.14
SOSMetal	3,463.54	Supply Room	1,515.67
Treasurer of VA	40.00	USA Blue Book	532.57
Verizon	285.75	Verizon Wireless	234.93
Visa	2,721.67	VML Insurance	5,172.25

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VUPS	22.05	Waste Management	7,861.44
*Dominion VA Power	135.53	*REC	424.99
*The Caroline Progress	388.86	*The Free Lance-Star	359.92
*Treasurer of VA (VITA)	689.85	*City of Fredericksburg	100.00
*Caroline Museum	100.00	*Shell	1,336.59
*Waste Management	1,550.62		

***Bills previously or separately authorized by Council.**

Mr. Manster responded to a question from Mr. Wright regarding the bills from Main Stage Productions, Memorable Moments, MVP Awards and Raresky Studios. Mr. Manster advised Mr. Wright that Main Stage Productions invoice is for the rental of the stage for the Harvest Festival. Mr. Manster said that Memorable Moments provides the DJ service for the car show, MVP Awards is the trophies for the car show and Raresky Studios provides marketing material for the Harvest Festival.

Voting Aye: Webb, Coleman, Wright, Satterwhite, McDearmon, Bissoon and Davis.

STAFF REPORTS: The following informational items were noted:

- A. Town Hall Rentals Report – September 2013
- B. Public Works Department’s Report – September 2013
- C. Treasurer’s Report – September 2013

NEW BUSINESS:

Police Department Report – September 2013 – The Police Chief reported that there had been one reportable crime (larceny) that had occurred in the Town of Bowling Green for the month of September. There were nineteen calls received for the month and two required investigation (a domestic disturbance and a grand larceny). Chief Hoskins said that Officer Jones received a call about a larceny in progress and met with a witness who gave her information regarding the crime. She called the Sheriff’s Office to issue a BOL (be on the lookout) and Deputies found the car in the eastern part of the county. Officer Jones met with Deputies and arrested two persons charging them with a total of five charges. Chief Hoskins stated that this case may lead to more charges in two counties, Caroline and Essex. All others were routine calls. The Chief reported that the State Police website had been checked and no new sex offender had been registered as residing in the Town. He stated that the Town Officers had given thirty-eight warnings for speeding and thirty-one summonses for speeding. Deputies gave three warnings and two summonses in Town this month. Town Officers had two arrests for the month. Chief Hoskins stated that there were no paid deputy hours for the month of September.

Town Manager’s Report – September 2013

Assisted Living Facility – Mr. Manster reported to Council that the Bowling Green Planning Commission has considered a number of options for the development of regulations concerning the construction of an assisted living facility in Bowling Green based on a referral from Town Council. He stated that currently such a facility is not permitted in the Town. The Planning Commission has discussed the matter with staff and has developed a set of regulations that would provide for the construction of such facilities in the R-3, Residential Zoning District. Mr. Manster advised Council that the proposed regulations are attached to his report with a request for a joint public hearing. He stated that a joint public hearing on the matter has been scheduled and advertised for the Town Council Work Session on October 15, 2013. After the public hearing both the Town Council and the Planning Commission may consider taking action on the

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proposal, Mr. Manster stated.

Joint Land Use Study – Mr. Manster advised Council that the progress on the Joint Land Use Study is much slower than anticipated by all parties involved. The complication of comments on the draft report has taken much longer than thought, he said. This is because the comments from the three host localities are much more extensive than the comments from other localities. Mr. Manster said that all comments have now been received and meetings will again occur as the material is reviewed and additional draft material is anticipated once the comments are discussed with the consultant. Mr. Manster said that once these adjustments are created, public meetings will be scheduled and the process will once again continue. The federal government has granted the Town an extension to complete the project, Mr. Manster said.

Short-term and Long-term Disability Insurance Programs – Mr. Manster advised Council that each local government by January 1, 2014, is required to provide full-time employees with Short-term and Long-term Disability insurance based on action by the Virginia General Assembly. Each locality has several options, he said. One option is to obtain insurance through the Virginia Retirement System (VRS) and the other options include obtaining insurance through programs established by the Virginia Municipal League or the Virginia Association of Counties. Localities may also obtain coverage in the open market, as long as the coverage is the same or better than VRS standard. Mr. Manster said that the “default” situation is to work through the Virginia Retirement System. If a different option is chosen, a locality must “Opt-out” of the VRS disability program by adopting a resolution by November 1, 2013, and have alternate insurance in place by January 1, 2014. Mr. Manster advised Council that he will have a recommendation for Council to consider at its next meeting which will occur on October 15, 2013.

REPORT OF COUNCIL COMMITTEES/MEMBER COMMENTS:

A. Public Health, Safety and Personnel – Mr. Bissoon advised Council that the Committee, Town Manager and Chief Hoskins were working on the mutual agreement between Caroline County Sheriff’s Office and the Town and will be presented to Council as soon as it is complete.

B. Streets and Sidewalks – There was no report from the Streets and Sidewalks Committee.

C. Ordinances, Licenses, Permits – There was no report from the Ordinances, Licenses and Permits Committee.

D. Water, Sewer and Trash – There was no report from the Water, Sewer and Trash Committee.

E. Buildings and Grounds – There was no report from the Buildings and Grounds Committee.

F. Economic Development, Activities and Tourism – Mr. McDearmon stated that the Economic Development Authority is still working on the Façade Program.

G. Budget – There was no report from the Budget Committee.

OLD BUSINESS:

INFORMATIONAL ITEMS:

Mayor _____ Clerk _____

Security Cameras – Mr. McDearmon asked Council to consider security cameras around Town. He said that he will gather information and get with the Public Health, Safety and Personnel Committee and come back to Council for discussion.

School Test Scores – Mr. McDearmon spoke to Council regarding the low test scores in the Bowling Green District at the Bowling Green Elementary School. He asked Council members to think of things the Town may be able to do to help the school system.

ADJOURNMENT: There was a motion made by Mr. McDearmon and seconded by Ms. Davis to adjourn at 7:55 P.M. Voting Aye: McDearmon, Satterwhite, Wright, Webb, Davis, Bissoon and Coleman.

Mayor _____ Clerk _____