

TOWN OF BOWLING GREEN

TOWN COUNCIL MEETING
MINUTES

12-5-2013

MEMBERS PRESENT: Vice Mayor Glenn McDearmon, Mary Frances Coleman, Daniel Webb and Mark Bissoon.

MEMBERS ABSENT: Mayor David Storke, Otis Wright, Jean Davis and Jason Satterwhite.

OTHERS PRESENT: Treasurer Kathy McVay, Town Attorney Andrea Erard, Town Manager Stephen Manster and Police Chief Steve Hoskins.

AUDIENCE: Tim Lewis, Janis Albuquerque and Eric Miller.

The Vice Mayor called the meeting to order at 7:30 P.M. and led the group in the Pledge of Allegiance to the Flag of the United States of America. Council Member Glenn McDearmon followed with the invocation.

DELEGATIONS/PUBLIC COMMENTS:

The Vice Mayor asked for Public Comments, hearing none he proceeded with the meeting.

CONSENT AGENDA:

- A. Minutes – Town Council Regular Meeting – November 7, 2013
- B. Minutes – Town Council Meeting – November 20, 2013
- C. Bills – November 2013

A & M Home Center	1,135.00	Advanced Auto Parts	243.98
Albuquerque, Janis	3,428.75	Bennett, Deborah	175.00
Bissoon, Mark	600.00	Blue Tarp Financial	724.38
Bowling Green Auto	37.24	Brandt, Matthew	28.06
CINTA's of Richmond	312.84	Coleman, Johnson	100.00
Coleman, Mary F.	600.00	ComputerPlus	226.88
Costco	55.00	Crown Trophy	226.45
David L. Brooks Hauling	324.48	Davis, Jean	700.00
Dominion Chemical	253.30	Dominion Virginia Power	4,925.75
Enviro Lab	890.00	Erard, Andrea	1,500.00
Flores, Armando	100.00	G & G	149.68
Hauser, Martin	125.00	HD Supply Waterworks	1,000.80
Johnson's Exterminating	315.00	Lewis, Patricia	150.00
M & W Printers	1,248.69	McDearmon, Glenn	600.00
McGinley, Michelle	105.00	Mid-Atlantic Lab	60.00
Miller Foley	1,400.00	Oakley Farm Carriage	850.00
ODB	970.00	On Site PC	1,077.96
Pacello, Kristin	140.00	Proforma	347.48
REC	89.21	Rowe, Matthew	100.00
Rutherford	421.47	Satterwhite, Jason	600.00
Self, Gene	100.00	Stemmler Plumbing	1,600.00
Storke, David	900.00	Superior Lamp	1,299.93
T & M Lewis	76.80	The Caroline Progress	764.11
The Free Lance Star	4,318.91	The Supply Room	495.06

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Verizon	285.68	Verizon Wireless	225.40
Visa	1,070.30	VUPS	38.85
Warner, Carol	35.00	Webb, Chad	100.00
Webb, Daniel	600.00	Wieber, George	1,200.00
Wright, Otis	600.00	*The Free Lance Star	4,318.91
*D & J Meats	500.00	*Shell	1,118.00
*Treasurer of VA	693.05	*Car. Countryside Alliance	150.00
*Dominion VA Power	239.53	*REC	497.82
*Shell	1,172.61	*Treasurer of VA	698.28
*Waste Management	9,488.17		

***Bills previously or separately authorized by Council.**

Ms. Coleman moved, with a second by Mr. Bissoon, Council voted to approve the Consent Agenda removing the Town Council meeting minutes for November 7 and November 20, 2013. Voting Aye: Webb, Coleman, McDearmon and Bissoon.

STAFF REPORTS: The following informational items were noted:

- A. Town Hall Rentals Report – November 2013
- B. Public Works Department's Report – November 2013
- C. Treasurer's Report – November 2013

NEW BUSINESS:

Police Department Report – November 2013 – The Police Chief reported that there had been one reportable crime (larceny) that had occurred in the Town of Bowling Green for the month of November. There were twenty calls received for the month and one required investigation (a break and enter). All others were routine calls. The Chief reported that the State Police website had been checked and no new sex offenders had been registered as residing in the Town. He stated that the Town Officers had given fourteen warnings for speeding and eleven summonses for speeding. Deputies gave three warnings and five summonses in Town this month. Town Officers had no arrests for the month. Chief Hoskins reported to Council that the Caroline County Sheriff's Office advised him that they may have a lead concerning the breaking and entering case that occurred at the Shell, John's Place and Pizza Hut. An arrest was made in Pennsylvania.

Town Manager's Report – November 2013:

Joint Public Hearings: – Mr. Manster reminded Council members of the Joint Public Hearings with the Planning Commission scheduled for Thursday, December 12 at 5:00 P.M. regarding the Special Use Permit and the Rezoning for the Assisted Living Facility.

Caroline Care Group: Mr. Manster reported to Council that the Caroline Care Group will have a meeting to provide information to the public about the proposed Assisted Living Facility on Monday, December 9 at 7:00 P.M. at Calvary Baptist Church.

Parade Judge – Mr. Manster told Council that the Parade Committee needed a judge for the upcoming parade. He said that the parade will be held on Saturday, December 14 at 5:00 P.M. Mr. Manster reported that 40 entries had been received and more are expected.

Caroline County Requested Free Use Of The Event Hall: Mr. Manster advised Council that Caroline County had requested free use of the Event Hall to hold a holiday party on

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Wednesday, December 18. He reported that Council and staff were invited to attend.

DMV Letter: Mr. Manster reported to Council that DMV has allocated \$15 to the Town from the sale of Animal Friendly license plates. The plate is issued to supporters of dog and cat sterilization programs. After the first 1,000 sets of the plates are sold, the locality in which the vehicle is registered receives a small portion of the funds. The funds must go to an organization or agency that has an animal sterilization program.

On motion by Ms. Coleman, seconded by Mr. Bissoon, Council voted to allocate future funds received from the Department of Motor Vehicles to the Caroline County Humane Society. Voting Aye: Webb, Coleman, McDearmon and Bissoon.

Resolution R-2013-006 – First Day Introduction Requirement for Bills with Local Fiscal Impacts: The Town Manager presented Town Council with a draft Resolution provided by the Virginia Municipal League. The Resolution concerns a suggested request to the General Assembly that they strongly follow procedure to order the creation of a fiscal impact statement for all proposed legislation that would impact local government. Mr. Manster noted that although this is already an adopted process of the General Assembly, this procedure has not always been complied with.

On motion by Mr. Bissoon, seconded by Mr. Webb, Council voted to adopt Resolution R-2013-006, “First Day Introduction Requirement for Bills with Local Fiscal Impacts”. Voting Aye: Webb, Coleman, McDearmon and Bissoon.

January Town Council Meeting:

On motion by Mr. Bissoon, seconded by Ms. Coleman, Council voted to reschedule the Bowling Green Town Council meeting from Thursday, January 2, 2014 to Monday, January 6, 2014 at 7:30 P.M. Voting Aye: Webb, Coleman, McDearmon and Bissoon.

REPORT OF COUNCIL COMMITTEES/MEMBER COMMENTS:

A. Public Health, Safety and Personnel – There was no report from the Public Health, Safety and Personnel Committee.

B. Streets and Sidewalks – There was no report from the Streets and Sidewalks Committee.

C. Ordinances, Licenses, Permits – There was no report from the Ordinances, Licenses and Permits Committee.

D. Water, Sewer and Trash – There was no report from the Streets and Sidewalks Committee.

E. Buildings and Grounds – There was no report from the Building and Grounds Committee.

F. Economic Development, Activities and Tourism – There was no report from the Economic Development, Activities and Tourism.

G. Budget – There was no report from the Budget Committee.

OLD BUSINESS:

Stormwater Management Ordinance – Mr. Manster advised Council that the Stormwater Management Ordinance will be presented to Council after it is reviewed by him and the

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Town Attorney.

INFORMATIONAL ITEMS:

ADJOURNMENT: **There was a motion made by Mr. Webb and seconded by Mr. Bissoon to adjourn at 7:53 P.M. Voting Aye: Webb, Coleman, McDearmon and Bissoon.**

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