

MINUTES – 4-28-2014

TOWN OF BOWLING GREEN
SPECIAL TOWN COUNCIL MEETING
MINUTES

4-28-2014

MEMBERS PRESENT: Mayor David Storke, Vice Mayor Glenn McDearmon, Jean Davis, Otis Wright, Mary F. Coleman, Mark Bissoon and Jason Satterwhite

ABSENT: Daniel Webb.

OTHERS PRESENT: Town Manager Stephen Manster and Account Clerk Laura Gifford.

The Mayor called the meeting to order at 6:03 P.M. Mayor Storke notified Council that the purpose of this special meeting was to go into Closed Session under VA Code §2.2-3711(A)(1) for the purpose of interviewing candidates for the position of Events Coordinator.

CLOSED SESSION: On motion by Mr. Bissoon, seconded by Mr. Wright, Council voted to go into closed meeting pursuant to VA Code §2.2-3711(A)(1) for the purpose of interviewing candidates for the position of Events Coordinator. Voting Aye: Wright, Coleman, Bissoon, Coleman, Davis and McDearmon.

OPEN SESSION: On motion by Mr. Satterwhite, seconded by Mr. Bissoon, Council voted to reconvene in open meeting. Voting Aye: Wright, Satterwhite, Bissoon, Coleman, McDearmon and Davis.

CERTIFICATION: In responding to a question from the Mayor, Council voted to certify that only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened were discussed or considered in the meeting by the Council:

Wright	Aye	Satterwhite	Aye
McDearmon.....	Aye	Bissoon	Aye
Davis	Aye	Coleman	Aye

On Motion by Mr. Bissoon, seconded by Ms. Coleman, and by unanimous vote Town Council voted to authorize the Town Manager to offer the position of Events Coordinator/Business Liaison to Ms. Jo-Elsa Jordan and to negotiate a compensation package not to exceed budgeted amounts for the current and succeeding fiscal year. Voting Aye: Wright, Satterwhite, Bissoon, Coleman, McDearmon and Davis.

Resolution R-2014-003 Insurance for the Main Street Sewer Line Replacement Project- Mr. Manster explained that the adoption of this Resolution was a requirement of VDOT relating to the Main Street sewer line replacement project. He noted that our insurance carrier has notified us that appropriate coverage exists and that the Town is also named as a “Co-insured” on our Contractor’s insurance policy.

MINUTES – 4-28-2014

On Motion by Mr. Satterwhite, seconded by Mr. McDearmon, Council adopted Resolution R-2014-003 Insurance for the Main Street Sewer Line Replacement Project, as presented. Voting Aye: Wright, Satterwhite, Bissoon, Coleman, McDearmon and Davis.

Main Street Sewer Line Replacement Project – Phase II (Cary Street to Lafayette Avenue) – Mayor Storke noted that the Town Manager has requested that this item be added to the agenda as an emergency matter. Town Council members all agreed that this item should be added to the agenda. Mr. Manster noted that earlier in the day, Sisson Excavating had submitted an estimate of \$117,415.90 for the completion of Phase II of the Main Street project. He noted that this price included some cost savings on some line items, such as “mobilization” but also included some increases due to less than optimal soil conditions.

On Motion by Mr. Wright, seconded by Mr. Satterwhite, Council voted to authorize the Town Manager to sign a contract with Sisson Excavation to complete Phase II of the Main Street project in an amount not to exceed \$117,415.90. Voting Aye: Wright, Satterwhite, Bissoon, Coleman, McDearmon and Davis.

ADJOURNMENT: There was a motion made by Mr. McDearmon, seconded by Ms. Davis to adjourn at 9:14 P.M. Voting Aye: Wright, Satterwhite, Bissoon, Coleman, McDearmon and Davis.