

Town of Bowling Green
Town Council Meeting



Date: April 5, 2018
Agenda Item: III A- Public Hearing
Proposed FY19 Water and Sewer Rates

TYPE OF AGENDA ITEM:

- CONSENT AGENDA
- PRESENTATION
- ACTION ITEM
- TOWN MANAGER & STAFF COMMENTS
- PUBLIC HEARING
 - Duly Advertised

PURPOSE OF ITEM:

- INFORMATION ONLY
- DISCUSSION ONLY
- DISCUSSION AND/OR DECISION
 - Introduction
 - Ordinance
 - By Motion
 - Certificate
 - Resolution
 - Grant/MOU
 - Bylaws

PRESENTER: Reese Peck

PRESENTER TITLE: Town Manager

AGENDA ITEM: III A- Public Hearing Proposed FY19 Water and Sewer Rates

BACKGROUND / SUMMARY:

Residential			Commercial		
In-Town			In-Town		
	Water	Sewer		Water	Sewer
Base	\$5	\$17	Base	\$10	\$37
Capital Charge	\$9	\$9	Capital Charge	\$9	\$9
Administrative	\$1	\$1	Administrative	\$1	\$1
0-4,000	\$1.52	\$9.55	0-4,000	\$1.52	\$9.55
4,000-8,000	\$1.83	\$9.85	4,000-8,000	\$1.83	\$9.85
8,000-10,000	\$4.25	\$10.13	8,000-10,000	\$4.25	\$10.13
Over 10,000	\$4.86	\$11.00	Over 10,000	\$4.86	\$11.00
Out-of-Town			Out-of-Town		
	Water	Sewer		Water	Sewer
Base	\$20	\$35	Base	\$20	\$35
Capital Charge	\$9	\$9	Capital Charge	\$9	\$9
Administrative	\$1	\$1	Administrative	\$1	\$1
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Over 10,000	\$4.86	\$11.00	Over 10,000	\$4.86	\$11.00

ATTACHMENTS:

Public Hearing Advertisement run in Caroline Progress 3/22 & 3/29/18

REQUESTED ACTION:

Approve rates for use in FY 2019 Proposed Budget

FOR MORE INFORMATION, CONTACT:

Phone#: 804-633-6212

Email: Townmanager@townofbowlinggreen.com

Name:

Reese Peck

FOR USE DURING MEETING

- | | | | | |
|--------------------------|--------------------------|---------|--------------------------|--------------------------|
| Y | N | | Y | N |
| <input type="checkbox"/> | <input type="checkbox"/> | Coleman | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> | <input type="checkbox"/> | Davis | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> | <input type="checkbox"/> | Gaines | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> | <input type="checkbox"/> | Hauser | <input type="checkbox"/> | <input type="checkbox"/> |

VOTE: PASS NOT PASSED

- McDearmon
- Wright
- Gibson
- Satterwhite

Town of Bowling Green, Virginia
 Notice of Public Hearing
 Proposed Fiscal Year 2019 Water and Sewer Rates

A public hearing will be held by Town Council on Thursday, April 5, 2018, beginning at 7:00 PM in the Bowling Green Town Hall, 117 Butler Street, Bowling Green, Virginia, to receive comments on the proposed Water and Sewer Rates for Fiscal Year 2019. All interested persons are encouraged to attend the meeting and provide comments. If special accommodations are needed in order to participate, please contact the Town Manager in advance of the meeting.

Proposed Monthly Rates

Residential			Commercial		
In-Town			In-Town		
	Water	Sewer		Water	Sewer
Base	\$5	\$17	Base	\$10	\$37
Capital Charge	\$9	\$9	Capital Charge	\$9	\$9
Administrative	\$1	\$1	Administrative	\$1	\$1
0-4,000	\$1.52	\$9.55	0-4,000	\$1.52	\$9.55
4,000-8,000	\$1.83	\$9.85	4,000-8,000	\$1.83	\$9.85
8,000-10,000	\$4.25	\$10.13	8,000-10,000	\$4.25	\$10.13
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Out-of-Town			Out-of-Town		
	Water	Sewer		Water	Sewer
Base	\$20	\$35	Base	\$20	\$35
Capital Charge	\$9	\$9	Capital Charge	\$9	\$9
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8,000-10,000	\$4.25	\$10.13	8,000-10,000	\$4.25	\$10.13
Over 10,000	\$4.86	\$11.00	Over 10,000	\$4.86	\$11.00

The proposed FY 2019 rates are available for public inspection weekdays from 9:00 AM until 5:00 PM at the Bowling Green Town Hall, 117 Butler Street, Bowling Green, Virginia, 22427. Questions about the rates may be directed to A. Reese Peck, Town Manager. 804-633-6212

A. Reese Peck
 Town Manager

ORDINANCE NUMBER 2018-004

ORDINANCE NUMBER 2018-004 AMENDS THE BOWLING GREEN TOWN CODE, CHAPTER 5, "PUBLIC FACILITIES," ARTICLE I, "PUBLIC UTILITIES," DIVISION 1, "SEWER REGULATIONS," SECTION 5-103, "RATES AND BILLING". ORDINANCE NUMBER 2018-004 ALSO AMENDS BOWLING GREEN TOWN CODE, CHAPTER 5, "PUBLIC FACILITIES," ARTICLE I, "PUBLIC UTILITIES," DIVISION 2, "WATER REGULATIONS," SECTION 5-177, "RATES FOR SERVICE WITHIN TOWN," SECTION 5-178, "RATES FOR SERVICE OUTSIDE OF TOWN," SECTION 5-179, "STATEMENT OF CHARGES," AND SECTION 5-180, "PENALTY FOR NONPAYMENT; DISCONTINUANCE OF SERVICE; REESTABLISHMENT." LASTLY, ORDINANCE NUMBER 2018-004 AMENDS THE BOWLING GREEN TOWN CODE, CHAPTER 7, "TAXATION," ARTICLE VII, "VEHICLE LICENSE," SECTION 7-803, "APPLICATION FOR LICENSE; AMOUNT OF TAX-MOTOR VEHICLES; MOTORCYCLES."

BE IT ORDAINED by the Bowling Green Town Council, at its regular monthly meeting on the 7th day of June, 2018, that the Bowling Green Town Code, Chapter 5, "Public Facilities," Article I, "Public Utilities," Division 1, "Sewer Regulations," Section 5-103, "Rates and Billings" be amended to read it its entirety as follows:

"Section 5-103. Rates and billings.

~~(a) Sewage disposal rates shall be as follows:~~

~~(1) In Town rates:~~

~~[a] Each customer within the corporate limits of the Town who is served by the sewage disposal system of the Town, shall be charged Two Hundred Sixty One percent (261%) of the total water consumption charge for each residential customer and Two Hundred Eight Two percent (282%) of the total water consumption charge for each commercial customer.~~

~~[b] Each customer within the corporate limits of the Town that must perform pump and haul operations will be charged \$.0124 per gallon of wastewater delivered to the wastewater treatment plant.~~

~~(2) Out of Town rates:~~

~~[a] Each customer outside the corporate limits of the Town who is served by the sewage system, of the Town shall be charged Two Hundred Ninety Five percent (295%) of the water consumption charge before the surtax for residential customers and Three Hundred Thirty Nine percent (339%) of the water consumption charge before the surtax for commercial customers.~~

~~[b] Each customer outside the corporate limits of the Town that must perform pump and haul operations will be charged \$.0250 per gallon of wastewater delivered to the wastewater treatment plant.~~

[a] Public utilities rates and fees are to be set by the Town Council as part of the annual budget.

(b) All fees and charges payable are due and payable upon the receipt of notice of charges. Unpaid charges shall become delinquent and shall be subject to a service charge of 5% of the unpaid amount.

(c) Deposits.

(1) A deposit of \$100 shall be required from all customers located in the Town of Bowling Green and of \$150 from all customers located outside the Town when first obtaining service from the sewage disposal system, except that any such user who is also a user of the Town waterworks shall pay only one deposit.

(2) Any customer performing pump and haul operations and delivering their wastewater to the wastewater treatment plant shall pay a deposit equal to the cost total of estimated gallons to be delivered in one billing cycle (60 days). This deposit will be held in escrow until pump and haul operations cease and the last bill is satisfied.

(d) Statements for charges shall be computed at the same time as statements for water charges. A combined statement for water and sewage charges shall be sent to all users of both services as soon as practicable after each water meter reading. Each statement shall be considered the correct assessment unless a correction is

requested of the Town Manager within 10 days after the mailing date. The Town Manager may adjust any erroneous assessment of sewerage charges or may refer complaints thereof to the Town Council.

(e) Sewer rates for residential and commercial irrigation.

(1) Utility customers, located in-Town and outside of Town with an in-ground, installed irrigation system used solely for irrigation purposes shall be eligible for relief from payment of sewer and sewage treatment charges for water used for irrigation.

(2) Application must be made annually at Town Hall for such relief and such application must be filed on or before March 1 of each year, unless a new irrigation system is being installed at a later date; and such application shall only be made for, and such program shall only apply to in- ground, installed irrigation systems; and such application shall carry a \$25 annual administrative fee.

(3) The relief granted from sewer and sewage treatment charges during periods of irrigation shall be calculated based on an averaging of water use on the property for which relief is being sought during the billing periods November-December, January-February and March-April preceding a March 1 application; and such modified billing shall only be applied to the May-June, July- August, and September-October billing periods.

(4) For the installation of an irrigation system on property connected to the Town's water system, appropriate Building and Plumbing Permits are required to be secured from the Caroline County Building Inspection Department and proof of issuance of such permits must be presented at Town Hall when applying for billing relief; For each installed irrigation system, an approved "Backflow Prevention Device" and an approved "System Isolation Shut-off Valve" must be installed, inspected, and re-inspected each year at the expense of the property owner in accordance with Town Code. All work on such irrigation system including its installation must be coordinated by the property owner and must be accomplished by personnel as required under Virginia State Code § 54.1-1103-C."

BE IT FURTHER ORDAINED by the Bowling Green Town Council that the Bowling Green Town Code, Chapter 5, "Public Facilities," Article I, "Public Utilities," Division 2, "Water Regulations," Section 5-177, "Rates for service within Town," Section 5-178, "Rates for service outside of Town," Section 5-179, "Statement of Charges," and Section 5-180, "Penalty for nonpayment; discontinuance of service; reestablishment" be amended to read it its entirety as follows:

"Section 5-177. Rates for service within Town.

~~(a) Water rates for services within the Town shall be as follows:~~

~~(1) Water customers within the Town who are served by the waterworks of the Town shall be charged for water consumed between each bimonthly meter reading at the rate of \$24.80 for 5,000 gallons or less, plus the following rates for consumption per 1,000 gallons or fraction thereof in excess of 5,000 gallons:~~

<u>Gallons of Water</u>	<u>Rate</u>
{a} Residential Patrons:	
5,001 to 10,000	\$1.26
10,001 to 20,000	\$1.32
20,001 to 30,000	\$1.38
Over 30,000	\$1.43
{b} Commercial Patrons:	
5,001 to 10,000	\$1.38
10,001 to 20,000	\$1.43
20,001 to 30,000	\$1.48

30,001 to 40,000	\$1.54
40,001 to 50,000	\$1.60
50,001 to 100,000	\$1.65
Over 100,000	\$1.70

[a] Public utilities rates and fees are set forth annually by the Town Council in the approved Public Utilities Budget, and become effective July 1 of each year.

(2) Multiple-unit facilities. Water rates for multifamily dwelling and commercial facilities designed for occupancy by more than one business or commercial activity having fewer than one meter per unit shall be determined as if each dwelling unit or independent commercial unit therein receiving water service constituted a separate customer, regardless of the number of connections or meters serving such buildings or complex of buildings. The water rate for such buildings or complex of buildings not having separate water meters for each unit receiving water service shall be ~~\$24.80~~ the total of base charge, capital charge and administrative fees multiplied by the number of residential or independent commercial units served by each meter plus the applicable residential or commercial rate for each 1,000 gallons or fraction thereof. ~~for each unit over the total of 5,000 gallons.~~

(3) All unmetered water must be purchased at the Town Business Office during regular working hours. Payment must be by cash, check or money order payable at the time of purchase. Special payment terms may be arranged for extended purchases at the discretion of the Town Manager or his designee. Water must be drawn from the hydrant at Town Hall unless expressly authorized by the Town Manager or his agent to draw from another location. For other locations, the customer must pay a fifty-dollar deposit and provide a hydrant meter acceptable to the Town and installed under the supervision of an authorized Town official.

[a] Rates based on a flat per-truckload basis are as follows:

<u>Truck Size</u>	<u>Rate</u>
Small (1 to 2,200 Gallons)	\$33.08
Medium (2,201 to 4,400 Gallons)	\$66.15
Large (4,401 to 7,000 Gallons)	\$99.23

[b] Town residents may purchase bulk unmetered water by special arrangement at the prevailing in-Town residential rates upon approval by the Town Manager or his designee. Fire and rescue units shall be exempt from the fee requirements of this section.

(4) Nonprofit facilities will be charged residential water and sewer rates.

Section 5-178. Rates for service outside Town limits.

Water customers outside the corporate limits of the Town shall be charged at the ~~same~~ different rates. ~~as for those within the Town, plus an additional charge of 100% thereof.~~

Section 5-179. Statement of charges.

All statements for Town water service shall be computed by the Town Clerk on a ~~bimonthly~~ monthly basis, and meters shall be read ~~bimonthly~~ monthly. Such statements shall be rendered to the customer as soon as practicable after bimonthly readings. This statement shall be considered the correct assessment unless a correction is requested of the Town Clerk within 10 days after the mailing date.

Section 5-180. Penalty for nonpayment; discontinuance of service; reestablishment.

(a) In the event that any person shall not pay the amount owed, as set forth on a statement rendered him as provided in Section 5-179, on or before the date specified for payment of such amount, a service charge of

5% of the unpaid amount shall be assessed.

- (b) If the amount owed, including service charge, remains unpaid for more than 10 days following the date specified for payment of the bill, the Town Clerk may cause the water service to the premises served by the water connection for which the amount is delinquent to be disconnected.
- (c) A fee of ~~\$25~~ \$50 shall be charged each user to reestablish water service which has been discontinued for nonpayment of the amount due for such service.

BE IT FINALLY ORDAINED THAT by the Bowling Green Town Council that the Bowling Green Town Code, Chapter 7, "Taxation," Article VII, "Vehicle License," Section 7-803, "Application for License; Amount of Tax-Motor Vehicles; Motorcycles" be amended to read it its entirety as follows:

"Sec. 7-803. Application for License; Amount of Tax-Motor Vehicles; Motorcycles.

- (a) The owner of a motor vehicle for which a permanent license is required shall make application to the Treasurer of the Town of Bowling Green on a form to be prescribed by him or her and approved by the Town Council. The applicant shall submit with such application satisfactory evidence that all personal property taxes upon the motor vehicle to be licensed have been paid.
- (b) For 2012 and beyond, the owner of a motor vehicle for which a permanent license has been issued shall be assessed an annual license/registration tax by the Treasurer. Purchasers of new or used vehicles for which a permanent license has not been obtained within 10 days from purchase shall be billed for such tax on a supplemental bill for such vehicle as may be required.
- (c) Effective January 1, 2011, the cost of the permanent license/registration tax required by this article shall be ~~set annually by the Town Council as part of the annual budget by the twenty five dollars (\$ 25)~~ for motorized vehicles with four or more wheels, and ~~eighteen dollars (\$ 18)~~ for motorcycles and similar two-wheel vehicles. The permanent license/registration tax shall be paid to the Bowling Green Town Treasurer. Upon payment of the tax and compliance with the other provisions of this article, the Town Treasurer shall issue to the applicant a decal for the vehicle for which the tax was paid."

Adopted this 5th day of April, 2018 by a recorded vote as follows:

Honorable Jason E. Satterwhite, Mayor

Melissa J. Lewis, Clerk of the Council
