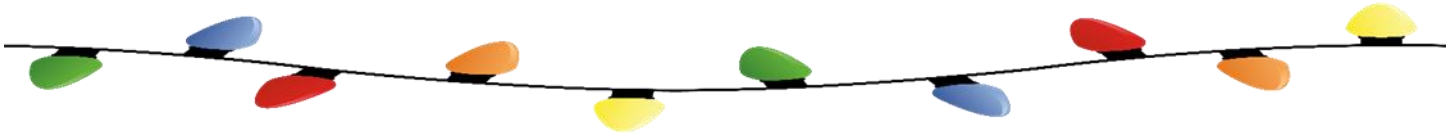


The Bowling Green Christmas Parade of Lights

SATURDAY, DECEMBER 16, 2017 at 5:00pm

(Rain Date scheduled for Sunday, December 17, 2017 at 5:00pm)



PARADE APPLICATION FORM

Parade will begin promptly at 5:00 p.m.

In order to participate in the parade, all units MUST be in line prior to 5:00pm on the day of the parade.

Entries must be RECEIVED no later than close-of-business **Friday, December 8, 2017**. Applications are available at the Bowling Green Business Office located at the Town Hall, or downloaded online through the Events Calendar for both the Town of Bowling Green and Caroline County websites.

Applications may be submitted in person to the Bowling Green Town Hall Business Office or by mail to:

Town of Bowling Green

P.O. Box 468

Bowling Green, Virginia 22427

Or emailed to the Bowling Green Events Coordinator at:

bgtownevents@gmail.com

*Commercial vehicles are limited to two (2) per company. ALL entries are required to be decorated in accordance with the theme, "*Parade of Lights*".

Type of entry (please check one only): Float Marching Unit Emergency Unit

Animal (Please indicate what type of animal(s)): _____

Vehicle (Please select a category): () Commercial () Tractor () Motorized () Vintage

Name of Sponsor or Organization: _____

Contact Person: _____

Phone Number: _____

Mailing Address: _____

Email: _____

Description of entry, including approximate length: _____

*You may attach a separate narrative about your entry for the MC to read.

I hereby certify that I have read the rules and regulations and agree to abide by them. I understand that the Town of Bowling Green cannot be held responsible for theft, damage or injury during this event.

Signature: _____ Date: _____

JUDGING CRITERIA & INSTRUCTIONS

Floats

Best Reason for the Season Float

Best Parade Theme Float: 1st, 2nd, 3rd

Animal Entries

1st, 2nd

Vehicles

Commercial: 1st, 2nd

Tractor: 1st, 2nd

Motorized: 1st, 2nd

Marching Units

1st, 2nd, 3rd

Emergency Units

Rescue Squad: 1st, 2nd

Fire Dept.: 1st, 2nd

Judges Choice

Best in Parade

Winners will be announced at ROMA'S PIZZA after the parade!

- **No Santas on floats! Only ONE (1) Santa will be allowed in the Parade; Will ride at the end.**
 - Commercial vehicle entries are limited to TWO (2) per company. Excessive horns are NOT PERMITTED in the parade route.
 - Please maintain the appropriate distance between your unit and the next. Stop in front of the judge's stand for no more than one (1) minute.
 - Parade numbers will be given out right before the start of the parade and must be clearly visible on the **driver's side** of the entry. Please make space for this on the driver's side of the entry.
 - Sirens and horns are prohibited while lining up, waiting in line and DURING the parade route.
 - Walkers must NOT walk back through the parade route, but may use any of the side streets.
 - Once lined up, motorized vehicles must remain parked and turned off until instructed to move.
 - Candy may not be thrown from floats or vehicles, but may be handed out as the float passes.
 - Children on floats and in marching units should be supervised by the appropriate number of adults at all times.
 - Each unit is responsible for cleaning up their staging area, as well as along the parade route, if necessary.
 - If at any time leading up to the parade day, the weather or street conditions are determined to be unsafe, the parade will be rescheduled to Sunday, December 17, 2017 at 5:00pm. If road conditions are still deemed unsafe for the rain date, the parade will be cancelled. Information will be available on the Town of Bowling Green's Facebook page, at the Bowling Green Town Hall or by calling the Events Coordinator at 804-516-5045.
 - No alcohol allowed.
 - The Town of Bowling Green reserves the right to reject any parade entry deemed inappropriate or unsafe.
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**PARADE ROUTE - LINE UP ON MAURY AVENUE - TRAVELING NORTH ON
MAIN STREET!**

(See next page)

PARADE ROUTE

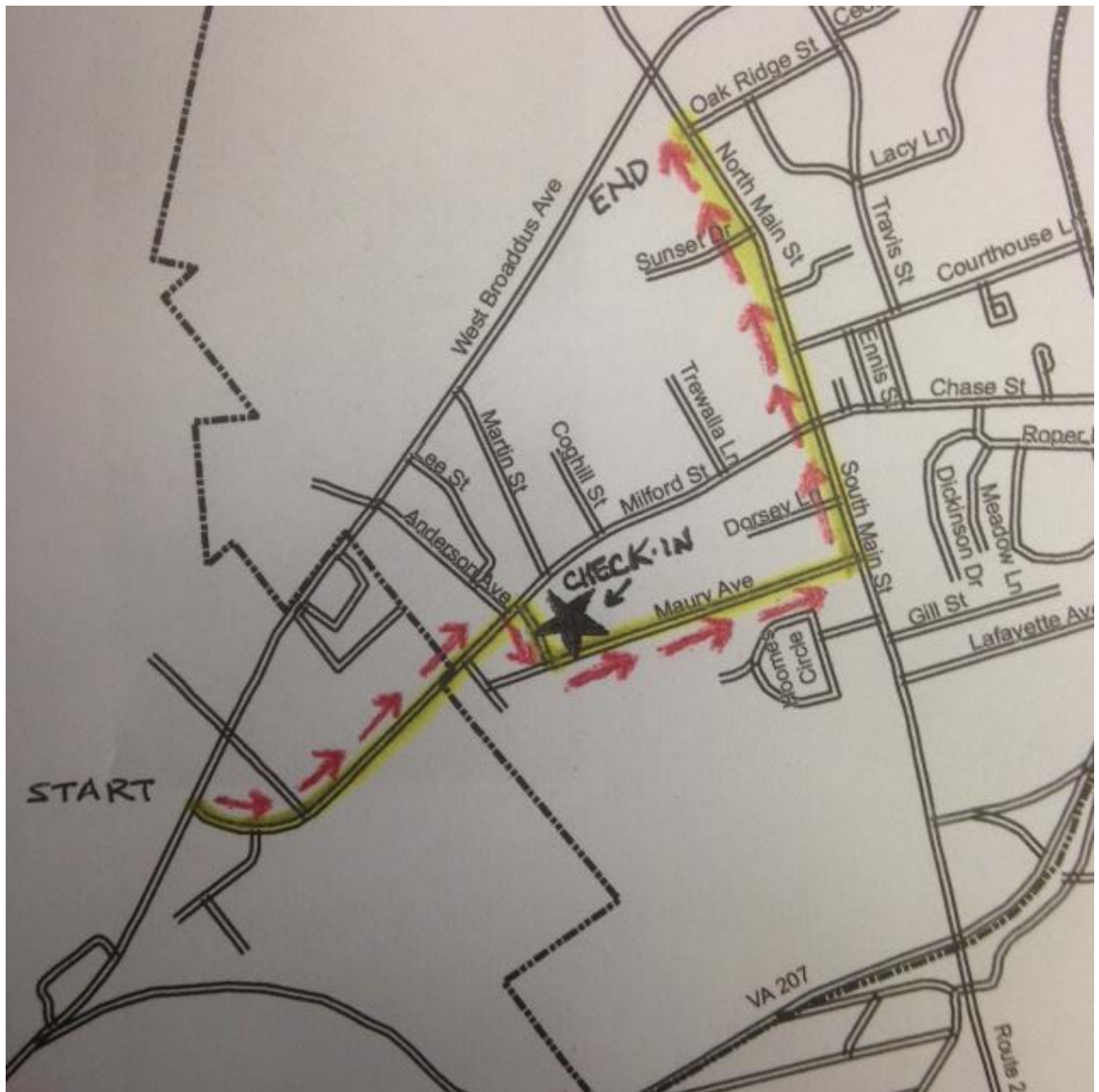
Check in will begin at 3:30 p.m. at the **Milford Street and White Street** intersection, with parade entries **lining up along Maury Avenue**. The parade will begin promptly at 5:00pm and will proceed **NORTH** on Main Street. **Marching units will end their route at Union Bank and proceed to the Town Hall where vehicles for pick up will be staged**. All motorized parade entries will proceed to Oakridge, where the parade will conclude.

LINE UP INSTRUCTIONS

1. Staging and line-up for the parade will occur on Maury Avenue.
2. Vehicles will access Maury Avenue by turning RIGHT onto Milford Street from Broaddus Avenue and turning RIGHT again onto White Street, where registered parade entries can check-in.
3. Maury Avenue will be closed to through traffic at 3:30pm. Main Street will close when the parade begins at 4:30 pm.
4. Vehicles transporting bands and/or marching units will drop off parade participants at the Antioch Christian Church located at 131 S. Main Street, Bowling Green. **CHECK-IN FOR MARCHING UNITS WILL BE AT THE ANTIOCH CHRISTIAN CHURCH**. Marching units will assemble with their groups in the front church yard. A Parade Assistant will be available to guide the units. Empty band vehicles will proceed to the Town Hall parking lot on Butler Street. Drivers will park their vehicles at the Town Hall and meet marching unit participants at the Town Hall after the parade.
5. All other parade units will proceed as follows:
 - All units other than marching units (including floats, trucks and other vehicles) are to begin registration and check-in at the intersection of Milford Street and White Street. Upon being checked in, parade entries will proceed to line up along Maury Avenue. Maury Avenue will serve as the staging area for final decorations on floats and vehicles.
 - The leader of each unit or the operator of each vehicle (other than a marching unit) **MUST CHECK IN** with the Bowling Green Events Coordinator at the corner of Milford Street and White Street. Failure to follow the required check-in procedure will result in your unit or vehicle **NOT** participating in the parade or being judged.
 - After check in at the Milford Street and White Street intersection, the Events Coordinator will assign your unit or vehicle a position in the line-up and you will move immediately to that position along Maury Avenue.
6. When the parade begins (promptly at 5:00pm), a Parade Assistant will inform each unit when to begin to enter the parade route.

Winners will be announced at **ROMA'S PIZZA** at approximately 7:30pm.

PARADE ROUTE



Grab a bite to eat or a hot beverage while you're in Bowling Green!

BEFORE & DURING THE PARADE:

THE MIX HOUSE ON MAIN STREET

AFTER THE PARADE:

WINNERS WILL BE ANNOUNCED AT ROMA'S PIZZA AFTER THE PARADE

MORE RESTAURANTS IN BOWLING GREEN:

PINO'S, CHINA INN, SUBWAY, PIZZA HUT, McDONALD'S