TOWN OF BOWLING GREEN

P.O. Box 468 · 117 Butler Street
Bowling Green, VA 22427

MONTHLY REMITTANCE OF MEALS TAX

Business Name: _____

1. Gross meals receipts for the month of _____, 20_____.....$_____
2. 4% Tax (Line 1 x .04).....$ _____
3. Less 3% sellers discount (line 2 x .03).....$ _____
   (Only when return filed by 20th day of each month for prior month)
4. **BALANCE DUE** (line 1 minus line 2).....$ _____
5. Penalty for late payment or late report made after 20th of the month,
   but less than thirty (30) days past due (line 2 x .10).....$ _____
6. Penalty for late payment or late report more than thirty (30) days past due,
   but less than sixty (60) days past due (line 2 x .20).....$ _____
7. Penalty for late payment or late report more than sixty (60) days past due (line 2 x .25).....$ _____

TOTAL TAX AND PENALTIES.....$ _____

Make check payable to: Town of Bowling Green - Treasurer
P.O. Box 468
Bowling Green, VA 22427

**enclose a completed and signed copy of this form with payment*

Reports and taxes shall be submitted no later than the twentieth (20) of the month following the month being reported, or late penalties will apply.

DECLARATION OF SELLER: *I hereby swear or affirm that the amounts listed above are true, correct, and complete to the best of my knowledge and belief for the period stated.*

_____ _____ _____
Date Signed Title

_____ _____
Mailing Address Phone Number