

TOWN OF BOWLING GREEN

TOWN COUNCIL MEETING

MINUTES

02-04-2010

MEMBERS PRESENT: Mayor David W. Storke, Eric Hinson, Otis Wright, Bobby Ketterman, Glenn McDearmon, Jason Satterwhite, Daniel Webb and Mark Mallin.

MEMBERS ABSENT:

OTHERS PRESENT: Town Manager Stephen Manster, Treasurer Kathy McVay, Town Clerk Virginia Brooks, Public Works Director William Stanley and Town Attorney Jean Kelly.

The Mayor called the meeting to order at 7:30 P.M. and led the group in the Pledge of Allegiance to the Flag of the United States of America. Council Member Wright followed with the invocation.

DELEGATIONS/PUBLIC COMMENTS: There were no delegations or public comments.

CONSENT AGENDA: On motion by Mr. Wright, seconded by Mr. Ketterman, Council voted to approve the Consent Agenda, as presented:

- A. Minutes – Regular Meeting – 1-7-10
- B. Bills – January, 2010

A & M Home Center	163.19	American Plus Inc.	53.53
Amerigas Fredericksburg	2,189.86	Anstett Jo Anne	40.00
Arcet Equipment Co	21.97	Bennett Deborah T	250.00
Bowling Green Auto Parts	411.65	Business Data of VA	300.00
C W Warthen Company	764.00	Caroline Sheriff's Office	708.60
CINTAS of Richmond	302.32	Colonial Scientific Inc	471.84
ComputerPlus	181.50	Dominion Chemical Co	241.00
Doug's Septic Service	360.00	ECK Supply Company	108.33
Environmental Resource	435.90	G & G Farm Service	717.69
G H Watts Const. Inc.	2,300.00	HD Supply Waterworks	706.90
Kelly, Jean	1,250.00	Lakeway Publishers of VA	101.78
M & W Printers	399.69	Manster Stephen	399.10
Mid-Atlantic	150.00	Munsey John R	180.00
Race Timing Unlimited	100.00	Radio Shack	144.49
Rappahannock Electric	692.43	Ream-Away	4,325.00
Staples Direct	120.39	The Supply Room Co.	379.09
Treasurer of VA	743.89	USA Blue Book	914.03
Verizon	267.59	Verizon Wireless	181.69
VA Utility Protection Ser.	110.00	VISA	373.71
Wardico	855.02	Waste Management	8,375.33
Xerox Corporation	196.73	*Dominion VA Power	5,272.69
*M & W Printers	600.00	*Shell Fleet Plus	799.14

*Bills previously or separately authorized by Council.

Voting Aye: Hinson, Wright, Ketterman, McDearmon, Satterwhite, and Webb.
Abstained: Mallin

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INFORMATIONAL ITEMS: The following informational items were noted.

- A. Town Hall Rentals – January, 2010
- B. Police Department Report – January, 2010
- C. Public Works Director’s Report - January, 2010

NEW BUSINESS:

- A. Town Manager’s Report

Permitting Bed and Breakfast and Special Event Facility in A-1 – Agriculture Zoning District – Referral from Town Council to Planning Commission - The Town Manager (TM) stated that Council, in their packets, have a proposal regarding the permitting of a bed and breakfast and a Special Events Facility in an Agricultural District (A-1). He said the Planning Commission had directed him to advertise a public hearing on these proposed regulations. He noted that the advertisement appeared in today’s Caroline Progress and will appear again on February 11, 2010. The TM said the public hearing would be held on February 22, 2010 and Council would hold their public hearing after they receive a recommendation from the Planning Commission. He noted that if everything goes on schedule, a determination by Town Council could be made at its April meeting. In answer to a question from Mr. Hinson the TM stated the landowners in the area could be notified and he would check with the Town Attorney to see if all A-1 landowners could be notified. Mr. Hinson suggested this proposed action would be a change to the annexation agreement between the Town and County.

Rezoning in the Brookwood Area to B-1 Business – The TM stated that as directed by Town Council, Mr. McDearmon was present at the Caroline County Board of Supervisor’s meeting and made a presentation, giving the Council views on the proposed rezoning of the Brookwood area from R-1 to B-1. The TM said the Board of Supervisor’s approved the proposed rezoning by a 4-1 vote and Bowling Green District Supervisor Jeff Sili cast the dissenting vote. He noted that Mr. Sili was very supportive of the Town’s position. Mr. Ketterman stated that Mr. McDearmon made an excellent presentation on the Town’s reasons for not wanting businesses close to Town.

Courthouse Lane Sewer Line Project – The TM said he had spoken with all of the Council Members regarding the Courthouse Lane Sewer Line Project. In his report, the TM stated that he had approved the replacement of the sewer line on Courthouse Lane from Ennis Street to Main Street, from manhole to manhole, as an “emergency measure.” The TM asked the Council to confirm his action, approve this as an official Town project and authorize the expenditure of an amount not to exceed \$75,000.00 to come from the Availability Fee Line Item. In answer to a question from Mr. Mallin, Public Works Director William Stanley stated that the bad weather has not affected the costs for installing the sewer line. Mr. Stanley explained the work being done on Courthouse Lane. Mr. Webb said they needed to come up with a plan to replace other older sewer lines in Town, since many of them were done in the 1940’s. The Mayor suggested the Staff and Water and Sewer Committee work on a plan for the replacement of older sewer lines. Mr. Hinson noted that when a planned project would be less expensive than an emergency project. Mr. Mallin stated that the Public Works Department had done a fantastic job on the sewer project. The TM said they would begin working with the Water and Sewer Committee to develop an inventory to create priorities which is the first step in the development of a Capital Improvement Program for the Town. He said the Planning Commission would also become involved in that. Mr. Hinson suggested that

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when they begin a project and they have instances where they can extend the lines for new customers that would bring some additional money into the Town. **On motion by McDearmon, seconded by Mallin, Council voted to designate the Courthouse Lane sewer line replacement as a project of the Town and authorize an expenditure of an amount not to exceed \$75, 000.00 with the funds to come from the “Availability Fee” line item. Voting Aye: McDearmon, Hinson, Wright, Ketterman, Satterwhite, Mallin, Webb.**

Washington-Rochambeau Victory Park – The TM said the Council had a nice meeting with the consultant on the Victory Park. He said there was a meeting scheduled for Monday, February 8th for the stakeholders for the Victory Park Project but it has been cancelled. He said the supervisors would discuss the project at their February 9th meeting. The TM said based on some preliminary discussions, the project is in jeopardy and the circumstances have been created because of the County’s budget situation. He said the proposed State cuts to all counties and cities are extremely deep. Mr. Hinson asked if there was an opportunity for the Town to take over this project. The Mayor said it would be hard to lose the grant amount of \$400,000 plus and asked if Council could afford to take on that project. Mr. Hinson said it could be a project to start the revitalization of downtown. Council discussed the different options for taking on the project. Mr. Webb suggested they needed to know what kind of restrictions are on the grant. The TM said they have to consider some of the major issues such as parking areas which is one of the components of the grant. He said there are serious questions in taking over the project for the full match but if they could reduce the scope and get something that is beneficial to the Town, possibly the four to one grant-to-match ratio would create some major benefit for the Town. He suggested they work with the County and it would still be the County’s project since they are the grantee. He said any agreements between VDOT and the local government entity would have to be signed off on by the County. The TM said if Council is interested in going forward with some project, it has to be offered to the County very quickly and there still has to be a design and engineering component that VDOT has to accept. He said the project needs to start before the end of the year. The TM suggested that Council needs to vote on what it wants to offer the County and at the appropriate time the offer should be made to the Board of Supervisors. The Mayor noted that the Council would be going into something blind because they assumed every thing was going well and suddenly everything is off. The consensus of Council was that the TM talks with the County Administrator to get information about the status of the Park and discuss the Town’s assistance. Mr. Hinson said if that VDOT grant is not used for the Town project, it could be a bad reflection on the Town as well as the County and they would not even be considered for another grant. The TM said he had asked County Administrator Percy Ashcraft if all the other enhancement projects were being pulled and he said there was only one other and that was a small project in Port Royal. The TM said Mr. Ashcraft stated that because the grant was so small they were going to continue with it. The TM suggested the Town may ask for a similar amount as the County is giving Port Royal. Mr. Hinson suggested the paved parking lot next to the Courthouse be off the table as part of the project because of the funds it would consume. The TM stated the group providing the bulk of the grant match should control the project and that would be the Town of Bowling Green based on what he is hearing from Council. He said Council should decide if this investment is going to provide benefit for the downtown area and for the Town itself. The consensus of Council was that TM looks into the Victory Park issue.

Designation of Large Bowling Green Signs on Route 301 and 207 as “Official Signs” – The TM said he would like Council to consider taking action, designating the proposed signs on Route Rt. 301 and Rt. 207 as “official signs” of the Town of Bowling Green. He said this action would confirm that the Town feels the signs are a benefit to the Town by advertising the opportunity for people to come in and purchase things from

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the Town's businesses and the signs in the mind of Council, are of a public purpose and benefit. The TM said there were some concerns about VDOT requiring that the signs be located on Commercial property. **On motion by Ketterman, seconded by Webb, Council voted to designate the Rt. 301 and Rt. 207 signs as "official welcome signs" of the Town and these will serve a public benefit and a public purpose. Voting Aye: McDearmon, Hinson, Ketterman, Wright, Satterwhite, Mallin and Webb.**

Draft Personnel Policies – The TM said Council had previously received the draft Personnel Policies in their packets. He said included in that draft, were a number of suggested changes presented by Mr. Hinson, after a detailed review of the Plan. The TM noted that in addition to the draft, he had prepared an additional sheet of paper with clarifying and editorial adjustments. He said this had been reviewed by the Public Health and Safety/Personnel Committee. Mr. McDearmon expressed appreciation to Mr. Hinson for his review and proposed changes to the draft Personnel Policy. Mr. McDearmon said they had received input from the Staff and Council and felt that they have a good document. In answer to a question from Mr. McDearmon, Town Attorney Jean Kelly stated that she had reviewed the draft Personnel Policy and had no suggested changes to the document. The TM said on Page five, Section 2.2.C4 of the draft Personnel Policy deals with the Town Manager's authority and specifically with the authority to interpret the policies. He said if the draft policy is approved, they should probably take number 4 out completely. He explained the difference between the original draft and current draft. The consensus of Council was that the Town Manager should have the authority to interpret the Personnel Policy, so the reference to Town Council or Personnel Committee should be deleted which is the last line on Section #4 and the sentence would end with "written or unwritten." Ms. Kelly said this change would be in line with the Town's Charter that they have in place. **On motion by McDearmon, seconded by Hinson, Council voted to approve the draft personnel policy with the changes that were presented and the deletion of the last line of Section 2, Item 4. Voting Aye: McDearmon, Hinson, Ketterman, Wright, Satterwhite, Mallin and Webb.**

Task Force on Domestic Violence Sexual Assault and Stalking – Participation by Town Manager - The TM said that when he serves on committees he likes for Council to be aware of it, since his preference is to attend these meetings as a representative of Town Council and authorized by the Town Council to be there. He said he had recently received a letter from Sheriff Lippa and Commonwealth Attorney Spencer inviting him to participate in a new task force that is being created to address issues related to crimes of domestic violence, sexual assault and stalking in the community. The TM stated that with Council's permission, he would like to at least attend the first meeting to determine whether his, the Police Chief or someone else's participation is beneficial to the Town. The consensus of Council was that he attends the Task Force meeting to see if it is beneficial to the Town. Mr. McDearmon suggested it was critical that the Town be involved for the safety of the residents. The problems being addressed were of increasing concern everywhere.

Public Address System – The TM said the Council had been discussing the purchase of a public address system and he would like to move forward with that. He said they had talked with a local contractor and done some pricing here in Bowling Green and in Fredericksburg. The TM said they have investigated the possibility of purchasing comparable systems and purchasing on state contract. He said they would like to ask for Council's authorization to purchase a public address system not to exceed \$1,400.00. The TM said that system would come with two wireless microphones and four additional wireless microphones to be purchased from their local Radio Shack dealer. He said the system would be used for Town events and events approved by Town Council with the funds to come from the Activities Program. **On motion by Ketterman, seconded by Satterwhite, Council voted to approve the purchase of a public address system with**

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six wireless microphones from the local Radio Shack at a cost not to exceed \$1,400.00, which will be used for Town events and events sponsored by Town Council with the funds to come from the Activities Program Fund. Voting Aye: McDearmon, Hinson, Ketterman, Wright, Satterwhite, Webb and Mallin.

Countryside Daycare – The TM said he had recently received a call from Allyson Beverly who operates five daycare centers in the area with the one proposed for Bowling Green to be her sixth. He said the site for the proposed daycare is on Broaddus Avenue and she has already received approval of the site plan and the Special Use Permit. The TM stated that she is in some discussions about locating in Bowling Green, on a temporary basis, in an existing structure. He said they would be receiving an application for a Special Use Permit because daycare centers are only permitted with a Special Use Permit in the B-2 Zoning District. He said he would be asking Planning Commission and Town Council to move that through as quickly as possible, if all requirements are met. He suggested it was a benefit to the Town to have the daycare operational sometime in April. The TM said part of what Ms. Beverly wants to do is build up the demand for child care because there is a certain number of children that she needs to break even. He said she wants to enroll these children in this temporary facility so that when she does construct, things can be transferred over and she won't have a period where she is building up her clientele. The TM said based on conversations with her, he would expect construction to begin within a two year period and her site plan is good for five years. Mr. Ketterman suggested they help her get started because there was a daycare and a restaurant proposed for the Brookwood project. Mr. Webb noted that Ms. Beverly is spending money to open in April, hoping to be approved by Council in April. Mr. Webb asked about streamlining the approval process for projects that need to get started right away.

Festival of Feet – The TM said the 3rd annual “Festival of Feet” is scheduled for May 1st and the Committee has done a lot of planning. He said last year they had approximately 60 people walking/running in the 5K and 10K but this year they expect several hundred people coming to Bowling Green. He said the majority of runners will be law enforcement officers. The TM said the event would be in honor of State Police Sergeant Mark Haygood who was a resident of the area and his wife and children currently live in Maury Heights. He said Sergeant Haygood passed away from cancer. The TM said in their committee meetings they had been joined by Chief of State Police Col. Flaherty and by State Police Association Vice President Martin Chapman. He noted that all State Police Officers have been invited to the event. The TM said invitations had gone out to all Sheriffs and Police Chiefs in the Commonwealth. He said this is a good family event for the Town of Bowling Green and they would like to do this on an annual basis. Mr. Hinson said he could put applications and information on the web site regarding the race.

New Utility Bill Proposal - The TM said the Treasurer has been investigating some things that would benefit the Town and in the long run save the Town some money. He said the current utility bill is sent out on small post cards under a bulk mailing permit. The TM said the postal service has recently made certain changes that cause some additional costs and inconvenience for the Staff. He said they are looking at working with a company that they have worked with on other types of billing. He shared with Council a copy of the amended utility bill which has a tear off section and an envelope to return the payment in. He said another benefit is that on the back of the utility bill there is room to put information or a newsletter on it to send out six times a year with the utility bills. The TM said they would like to do this on a trial basis and see how things work. He said there is a cost, but he believes it would be less than sending out separate utility bills and newsletters. The Treasurer said they have had several comments about the lack of confidentiality of the utility bill post card that currently goes out. Mr.

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McDearmon said a multipurpose bill/newsletter is a great idea. In answer to a question from Mr. Ketterman, the TM said there were going to be additional costs and he was looking into the costs. The TM noted that the postage to send out a newsletter is \$450.00 which doesn't include the cost of formatting, copying and printing. The consensus of Council was to allow the TM to implement on a trial basis the new type of billing for utilities and newsletters.

Addition to the Sewer System – The TM announced that the School Board Office has been added to the Town's sewer system and they would be monitoring the amount so they can inform Council before they get to the 12,500 gallon limit, which is the amount that has been purchased and paid for by the County. In answer to a question from Mr. Hinson, the TM said the County is paying the amount for sewer that had been negotiated, and was based on rates five years ago. Mr. Webb said the rates are supposed to be evaluated each year. Mr. Manster said it may be to the Town's benefit to leave the rates the way they are.

County Meeting with Congressmen/Senators in Washington D.C. – The TM said the County is arranging a meeting in Washington, D.C. with two senators and two congressmen from Virginia who represent Caroline County. He said at some point in time the Town may want to join the County in that meeting or arrange one on its own to discuss the Town's needs and issues.

REPORT OF COUNCIL COMMITTEES/MEMBER COMMENTS:

A. Water, Sewer and Trash:

Brookwood Development – Caroline County Board of Supervisors' Meeting – Mr. McDearmon said he had attended the Board of Supervisors' meeting when they discussed and approved the proposed Brookwood Development just outside the Town. He noted that for two years, approximately 15 people met on the Bowling Green/Milford Sub Committee to work on a plan for development in that area. Mr. McDearmon said the Plan they submitted seemed to be completely disregarded by the Board of Supervisors. He said in their Plan, the primary development area was the Town of Bowling Green. Mr. McDearmon said he the Town Manager and Council Member Bobby Ketterman were present to support the Town's position and the Bowling Green/Milford Sub-Area-Plan Committee's position on the Brookwood Development. He said he was very disappointed in the way things were done and the fact that they had no consideration for the Town and the Plan that was in place. He said he also thought the attitude of the Board of Supervisors was very condescending. Mr. McDearmon stated that the County Planning Director Mike Finchum did a good job in his presentation but the Board did not consider the Town merchants or the impact this development will have on the Town.

B. Building and Grounds – There was no report from the Building and Grounds Committee.

Town Hall Rentals – Mr. Wright noted the increase in Town Hall rentals recently.

C. Budget

FY2011 Budget - Mr. Hinson said there is still a timeline for the Budget and plan to have their budget projections ready for the April meeting so they can set a public hearing for the May and adopt at Council's June meeting. He said they would have to wait seven days after the public hearing to approve the FY2011 Budget.

Web Site - Mr. Hinson said the Web Site Developer was working on upgrading the

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web site with the latest version of software. He said he was trying to keep everything current on the web site.

D. Streets and Sidewalks

Sidewalks - Mr. Ketterman said the sidewalks are bad especially in front of Jack Lilly's office and the Visitor's Center. He said he would like to meet with the Public Works Director before they start the clean up project on Courthouse Lane. He wanted to know if the Town is going to repair the sidewalks on Courthouse Lane. Public Works Director William Stanley said they had not damaged the sidewalks while working on replacing the sewer line on that street. He said he had taken pictures before the work so they could see if they created any problems.

E. Ordinances, Licenses, Permits

Ordinances, Licenses, Permits Committee Meeting – Mr. Satterwhite stated that the Ordinances, Licenses, Permits Committee meeting will be held on February 11th. He said they hope to have a full draft ready for the Council work session on March 27th.

F. Economic Development/Activities/Tourism

Travel Host Magazine – Mr. Mallin noted the Boy Scout Jamboree that is being held in August at A. P. Hill. He said this was a golden opportunity to get a flyer/handout or magazine ready for advertising at A. P. Hill. Mr. Mallin said he would like to get some feedback from Council Members as to what they would like to do. He shared with Council a Travel Host Magazine that they could advertise in four times a year. He said he had talked with merchants and they were interested in purchasing a page in the magazine. He said the magazine would go to Central Virginia and places such as A. P. Hill, motels in the entire area, etc. and could be at the Visitor's Center during the Jamboree. In answer to a question from the Mayor, Mr. Mallin said Spotsylvania, Fredericksburg, Stafford and other counties were also advertising in the magazine. Mr. Mallin said the cost per page would be \$2,400.00 per year. He noted that the magazine gives them four opportunities per year to advertise different events. The TM said it is difficult to determine the direct benefit of that type of advertising. He said what they would be purchasing is the opportunity to advertise in a magazine that is distributed in every hotel in the Fredericksburg region and some in Culpeper and different governmental agencies. Mr. McDearmon said they did patches at the last Jamboree and suggested they do them again this year. He said they could advertise for people to come by the Town Visitor's Center to pick up a free patch and that would give them an idea about how the advertising was working. He said the merchants might want to have a coupon going so they would get some feedback on how effective the advertising would be. In answer to a question from the Mayor, Mr. Mallin said they had money in the Economic Development Budget Line Item to pay for these ads. He said if this is approved, he would like to set up a meeting with the merchants and the business who prints the magazine. Mr. Hinson asked if they could find out if the magazine is going to be sent to scout troops. Mr. Mallin said they would need to get the information to the magazine Feb 15th so they were not able to make that issue but they could make the next one which would come out before the Jamboree. **On motion by Mallin, seconded by Webb, Council voted to invest an amount not to exceed \$2,400.00 to place a one page ad in the Travel Host Magazine for one year and set up a meeting with merchants who may want to invest in a 2nd page. Voting Aye: McDearmon, Hinson, Wright, Ketterman, Webb, Mallin and Satterwhite.**

G. Water, Sewer and Trash

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Water and Sewer Issues – Mr. Webb said they had gone over most of the water and sewer issues. He said they would be having a presentation from their PPEA Committee later in the meeting.

Conflict of Interest - Mr. Webb stated that he was not present at the December meeting, but there was a motion made to have the Town Attorney look into an issue regarding him serving on Council and his brother serving on the Planning Commission. Town Attorney Jean Kelly said she had received an informal opinion but she did not have permission to discuss that issue. She said in the next couple of weeks she would get something in writing and send it to them marked “confidential.” Ms. Kelly said Mr. Webb could discuss what he learned from the Commonwealth Attorney but she didn’t feel like she had permission to do that. She said she needed to wait until she receives a written response. Mr. Webb said Mr. Ketterman had made the motion to request the Town Attorney to consult with the Commonwealth Attorney to see if a conflict of interest exists when a Council Member has a brother serving on the Planning Commission. He said he had not heard anything so he called Commonwealth Attorney Tony Spencer and he and his brother Chad met with Mr. Spencer regarding the potential conflict of interest. Mr. Webb stated that Mr. Spencer had informed him that there was absolutely no issue with him serving on Town Council and his brother serving on the Planning Commission. He said Mr. Spencer would be willing to put that in writing if Council would like it. Mr. Webb said, according to Mr. Spencer, there was no issue with siblings serving on Planning Commission and Town Council and there would have been no issue if he voted for his brother. Mr. Webb said that, according to the Commonwealth Attorney, there could potentially be an issue if there is a father son situation. Mr. Ketterman said he did not have a problem with it but it had been brought up and he thought they should get it taken care of.

EOD School – A. P. Hill – The Mayor stated that today A. P. Hill had started the explosion tests for the new EOD School and would continue for ten days. The Mayor and Council Members said they had not heard anything from those explosions that day.

301 Corridor – The Mayor said he had asked the Town Manager to arrange a meeting with Major General Horst who is immediately above Col. Haefner at A. P. Hill. He said since he is relatively new on the job, they need to get to know him and maybe even ask the Economic Development Committee to go with them. The Mayor said in conversations with Lieutenant Col. Haefner, they have discussed what is coming to A. P. Hill that is good for the Town. He said there is no further information about the hotel that has been discussed for the 301 Corridor. The Mayor said he, the Town Manager and the County Economic Development Director Gary Wilson met with another individual who represents another hotel chain that is interested in coming to that area. He said it sounds very positive.

Sewer Project – The Mayor said as a business owner in Town, he would like to publicly thank and apologize to the businesses that have been affected by the Town’s sewer project on Courthouse Lane. He said although it was no ones fault the sewer line collapsed, the Town Council appreciates their patience.

Council Election – Mr. Hinson he would like to remind the Council Members whose terms are expiring in June and that the deadline for filing for office is March 2, 2010. He said for those Council Members and others who are interested in running for Council; there is a link from the Town’s website to the necessary forms on line.

CLOSED SESSION: On motion by Webb, seconded by Hinson, Council voted to go into Closed Session in accordance with State Code Section 2.2-3705.6.11b concerning PPEA matters dealing with records provided by a private entity to a

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responsible public entity or affected local jurisdiction pursuant to the PPEA, to the extent that such records contain trade secrets or other information submitted by the private entity where if such records were made public prior to the execution of an interim or comprehensive agreement, the financial interest or bargaining position of the public or private entity would be adversely affected. Voting Aye: McDearmon, Hinson, Ketterman, Wright, Satterwhite, Webb, Mallin.

OPEN SESSION: On motion by Webb, seconded by Wright, Council voted to reconvene in Open Session and certify that to the best of his knowledge, only public business matters lawfully exempted from open meeting requirements under Chapter 37 of the Code of Virginia, as amended, and only such public business matters as were identified in the motion by which the Closed meeting was convened were heard, discussed or considered in the closed meeting by Town Council and that no action was taken by Town Council in closed session on any matters discussed. Such motion and corresponding certification passed by 7-0 vote. Voting Aye: McDearmon, Wright, Hinson, Mallin, Ketterman, Satterwhite, and Webb.

ADJOURNMENT: On motion be Webb, seconded by Hinson, the meeting was adjourned. Voting Aye: Webb, Satterwhite, Ketterman, Hinson, Wright, and McDearmon and Mallin.

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