

TOWN OF BOWLING GREEN

TOWN COUNCIL MEETING
MINUTES

1-05-2012

MEMBERS PRESENT: Mayor David Storke, Vice Mayor Glenn McDearmon, Jean Davis, Otis Wright, Daniel Webb, Mary Frances Coleman, Glen Lanford and Jason Satterwhite.

MEMBERS ABSENT:

OTHERS PRESENT: Town Manager Stephen Manster, Town Treasurer Kathy McVay, Public Works Director William Stanley, Police Chief Steve Hoskins, and Town Attorney Andrea Erard. Audience: Audrey Davis, Matt Rowe, and Bonnie Cannon.

The Mayor called the meeting to order at 7:30 P.M. and led the group in the Pledge of Allegiance to the Flag of the United States of America. Council Member Wright followed with the invocation.

PUBLIC HEARINGS: A public notice ran in the December 22, 2011 and December 29, 2011 issues of The Caroline Progress for two public hearings scheduled for the January 5, 2012 meeting of the Bowling Green Town Council. The two ordinances being considered are: (1) Town Ordinance No. 12-01-11 which amends Chapter 3 “Land Use and Buildings” by adding Section 3-227 “Minor Subdivision” and (2) Town Ordinance 12-2-11 which amends Chapter 2, “Administration of Government,” Article IV, “Town Departments,” Section 2-401, “rules and Regulations for use of parks, recreation facilities,” to remove the prohibition on firearms in parks consistent with State Law.

The Mayor opened the Public Hearing for Ordinance 12-1-11 at 7:31 P.M. and asked for public comment. Hearing no public comment the Public Hearing was closed at 7:32 P.M. The ZA stated that the Bowling Green Planning Commission had reviewed the proposed ordinance and recommend approval to the Bowling Green Town Council. Ms. Coleman noted that the word “Court” needed to be added in the second paragraph in Sec 3-227 after Circuit.

On motion by Mr. Lanford, seconded by Ms. Davis, Council voted to adopt Town Ordinance No. 12-01-11 which amends Chapter 3 “Land Use and Buildings” by adding Section 3-227 “Minor Subdivision” with the addition of the correction of adding the word “Court” as noted above.

Roll Call Voting:

McDearmon	Aye	Wright	Aye
Satterwhite	Aye	Webb	Aye
Davis	Aye	Lanford	Aye
Coleman	Aye		

The Mayor opened the Public Hearing for Ordinance 12-2-11 at 7:35 P.M. and asked for public comment. Hearing no public comment the Public Hearing was closed at 7:36 P.M. The ZA stated that the Bowling Green Planning Commission had reviewed the proposed ordinance and recommend approval to the Bowling Green Town Council.

On motion by Mr. Satterwhite, seconded by Mr. Wright, Council voted to adopt Town Ordinance No. 12-02-11 which amends Chapter 2, “Administration of Government,” Article IV, “Town Departments,” Section 2-401, “rules and Regulations for use of parks, recreation facilities,” to remove the prohibition on

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firearms in parks consistent with State Law.

Roll Call Voting:

McDearmon	Aye	Wright	Aye
Satterwhite	Aye	Webb	Aye
Davis	Aye	Lanford	Aye
Coleman	Aye		

DELEGATIONS:

Audrey Davis, Davis and Associates – Ms. Davis stated that she was present tonight to conduct a formal exit conference regarding the FY11 Town Audit, present the audit findings, and to discuss relevant audit issues. She provided a copy of the audit along with a printed power point presentation. She stated she was presenting a clean opinion on the financial statements for the Town and found no internal control problems. She stated that staff was well trained and a good segregation of duties was present among staff. She stated there were no reportable conditions.

CONSENT AGENDA: On motion by Mr. Lanford, seconded by Ms. Davis, Council voted to approve the Consent Agenda, as presented. Voting Aye: McDearmon, Wright, Webb, Davis, Coleman, Lanford, and Satterwhite.

- A. Minutes - Regular Meeting – 12-1-2011
- B. Bills – December, 2011

A & M Home Center	853.97	Amerigas	2574.74
Bennett Deborah	315.00	Bowling Green Auto Parts	634.71
C.W. Warthen Co.	788.16	Caroline Sheriff’s Office	648.00
CINTA’s of Richmond	406.05	Computerplus	181.50
DeJarnette & Beale	363.10	Dominion VA Power	1,366.87
Doug’s Septic Service	400.00	EI Technical Service	286.64
Erard Andrea G	1,250.00	Fantasy	100.00
Fire Safety Services	289.28	Front Porch	495.00
G & G Milford Farm Ser.	151.50	Grainger	937.44
Hach Co	595.45	Harrie Plumbing & Heating	499.35
Johnson’s Exterm. Ser.	190.00	Lakeway Publishers	4,374.80
M & W Printers	217.50	Manster, Stephen	505.28
McVay, Kathy	220.00	Mid-Atlantic Lab	1,095.00
Miller Foley Group	2,800.00	Nicklin Steve	105.00
ODB Company	1526.50	Power & Flow Solutions	1481.09
REC	645.14	Richmond Machinery	17.61
Smith & Loveless	256.66	Southern Corrosion	16,139.73
Step Saver Products	1,076.75	Storke David	246.99
The Supply Room	319.78	Treasurer of VA	700.12
USA Blue Book	257.55	Verizon	218.76
Verizon Wireless	225.02	VFW Post 10295	279.53
VDOT	100.00	VA Utility Protection Ser.	29.40
VISA	2,769.85	Wardico	562.76
Waste Management	8,066.33		
*Wells Fargo Corp Tr.	130,455.00	*Verizon	52.99
*Dom. Virginia Power	4,456.36	*Weaver, Sonya	25.40
*Summers, Dorothy	39.68	*Nguyen, Dan	36.50
*Sisco-Jones, Consuela	36.50	*Holcombe, Richard	85.55
*Grooms, Virginia	36.50	*Rowe, Matt	150.00
*Beazley, Dottie	150.00	*Shell Fleet Plus	1,645.72
*Rappahannock Elec.	150.00		

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***Bills previously or separately authorized by Council.**

Voting Aye: McDearmon, Wright, Webb, Davis, Coleman, Lanford, and Satterwhite.

INFORMATIONAL ITEMS: The following informational items were noted:

- A. Town Hall Rentals Report – December, 2011
- B. Public Works Director's Report – December, 2011
- C. Treasurer's Report

NEW BUSINESS:

A. Police Department Report – December, 2011 – The Police Chief reported that the Caroline County Sheriff's Office has no reportable calls for December. He stated that he was currently working on a felony case. He stated that the speeding tickets were done for the month and that he completed the computer training. The PC stated that he had been dealing with an individual on Main Street for loitering and littering. Mr. McDearmon complimented the Police Chief on his report.

B. Planning Commission Report – The TM stated the Planning Commission was reviewing the idea of permitting private streets in commercial areas. The Commission will continue to work on the matter and will make further reports to the Town Council in the future. Due to the holiday, the next Planning Commission meeting will be held on Monday, January 23, 2012 at 7 P.M. The TM stated that the Planning Commission will be holding a Public Hearing on the zoning change to remove motels and hotels in the B-2 Zoning Districts.

C. Town Manager's Report

FY13 Budget Process – Mr. Manster presented a Budget Process for FY13 as follows: Jan.-Mar. 2012 budget developed by staff and town manager; April 5, 2012 – budget presented to Town Council; April 2012 work sessions held if needed; May 3, 2012 – Public Hearing on Budget FY12; May 2012 work sessions if needed; and Jun. 7, 2012 - FY13 budget adopted by Council.

On motion by Ms. Davis, seconded by Mr. McDearmon, Council voted to approve the Budget timeline as presented by the Town Manager. Voting Aye: McDearmon, Wright, Satterwhite, Webb, Davis, Lanford, and Coleman.

Charter Change Regarding Date Change of Town Elections – The TM stated that since the Town Council has decided to change the date of Town Elections from May to November that a charter change would be needed. He stated that the Town Attorney had prepared a proposed change to the Town Charter that would be presented to the Virginia General Assembly for approval.

Proposed Constitutional Amendment Concerning Eminent Domain – Mr. Manster informed Council that the Virginia General Assembly will be voting on a constitutional amendment that would restrict the activities of all local governments concerning the power of Eminent Domain. The TM stated that this amendment could make it more difficult and costly for localities to pursue Eminent Domain. There was a concern that the possibility of this change opening the possibility for individuals seeking compensation for economic loss when Town functions are held and public property is utilized. The Mayor asked the Town Attorney to provide more information about this

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amendment and the effects it could have on the Town. The TM had provided a resolution in opposition to the amendment and asked if Council would like to adopt it. He stated that Fredericksburg and Spotsylvania had both adopted a similar resolution in opposition to the amendment.

Art Commission Calendar – Mr. Manster stated that the Bowling Green Arts Commission was selling 2012 calendars for \$12 each as a fundraiser for the Commission and for art students in the Caroline County Public Schools. He stated that the Commission had art shows in the Bowling Green Town Hall and was very supportive of young artists in Caroline County. He stated that this calendar showcased the art work of Caroline County students in grades K-12. He stated that the proceeds from calendar sales would benefit the Art Commission and Caroline County art students. The intent is to buy supplies for the students.

REPORT OF COUNCIL COMMITTEES/MEMBER COMMENTS:

A. Personnel/Public Health & Safety – Mr. McDearmon stated that the committee would be conducting interviews for the position of Account Clerk/Receptionist. He stated that over 100 applications had been received for the position.

B. Streets and Sidewalks – There was no report from Streets and Sidewalks Committee.

C. Water, Sewer and Trash – There was no report from the Water, Sewer and Trash Committee.

D. Ordinances, Licenses, Permits – There was no report from the Ordinances, Licenses, Permits Committee.

E. Building and Grounds – There was no report from the Building and Grounds Committee.

F. Economic Development/Activities/Tourism – There was no report from the Economic Development/Activities/Tourism Committee.

G. Budget - There was no report from the Budget Committee.

CARD OF THANKS - The Mayor read a card of thanks from Virginia Brooks for her retirement gifts.

COMMUNITY SERVICE PROJECT - Mayor Storke wanted to express his thank to Matt Brandt and his family for the street cleaning and picking up the trash throughout the Town.

ARTS COMMISSION MEMBERS RESIGNATION - The Mayor stated that two members, Susan Sili and Barbara Byrd, had resigned from the Arts Commission. He thanked them for their service and asked that the Town Council submit to the Town Manager those individuals who might be willing to serve on the Arts Commission.

ADJOURNMENT: **There was a motion made by Mr. McDearmon and seconded by Mr. Satterwhite to adjourn at 8:27 P.M. Voting Aye: McDearmon, Wright, Webb, Satterwhite, Davis, Lanford, and Coleman.**

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