

TOWN OF BOWLING GREEN

TOWN COUNCIL MEETING
MINUTES

4-4-2013

MEMBERS PRESENT: Mayor David Storke, Vice Mayor Glenn McDearmon, Mary Frances Coleman, Daniel Webb, Jason Satterwhite, Jean Davis, Mark Bissoon, and Otis Wright.

OTHERS PRESENT: Town Manager Stephen Manster, Town Treasurer Kathy McVay, Account Clerk Laura Gifford, Police Chief Steve Hoskins and Town Attorney Andrea Erard.

AUDIENCE: Tim Lewis, Jeff Sili, Robyn Sidersky, Robyn and John Sieg, Linda Worrell, Alice Farmer and Tim Cox.

The Mayor called the meeting to order at 7:31 P.M. and led the group in the Pledge of Allegiance to the Flag of the United States of America. Council Member Glenn McDearmon followed with the invocation.

DELEGATIONS/PUBLIC COMMENTS:

Robyn Sidersky, Reporter, The Free Lance Star – Ms. Sidersky was present and informed Council that has been employed by the Free Lance Star and will be covering future meeting of the Town Council.

John Sieg, Chairman, Economic Development Authority – A little over a year ago Council had formed the Economic Development Authority. The Bowling Green Economic Development Authority initiates and facilitates activities and programs to strengthen the economy of the Town and stimulate its economic growth. Mr. Sieg, Economic Development Authority Chairman, presented to Council a five year Strategic Plan, which was completed by Linda Worrell of Worrell Management Group, LLC. which is attached to these minutes as attachment A. A discussion was held. The Mayor and Council gave its consent to the EDA to move forward with the Strategic Plan implementation and thanked all members of the Authority and Ms. Worrell for their efforts.

George Bean, 17017 Moore’s Mill Road, Ruther Glen, Virginia, 22427 – Mr. Bean, Frog Level Amateur Radio Enthusiast (FLARE), told Council that he is an amateur radio operator and he is trying to get more amateur radio operators to assist him in his efforts. Part of FLARE’s mission is to prepare operators for Amateur Radio Emergency Services which would provide communications support when the Caroline County Emergency Operations Center is activated. As the designated backup to the county’s communications system the operators have provided

Mayor _____ Clerk _____

services during Hurricane Irene and many other severe weather events. He would like to place equipment on the water tower for his radio operation. Mayor Storke advised Mr. Bean that the Town Manager will set up a date for him to speak with the appropriate committee regarding his request.

Jeff Sili, Bowling Green District Board of Supervisors Representative, 205 Travis Street – Mr. Sili presented Council with the ordinance and agreement that was passed by the Caroline County Board of Supervisors unanimously regarding the Sidney E. King Arts Center. A committee was formed and will be responsible for the facility. The facility will have 13 Sidney E. King paintings on display and may have the possibility in the future to acquire more. Mayor Storke thanked Mr. Sili for his help.

After asking for additional comments and hearing none the Mayor closed the Public Comments portion of the meeting.

CONSENT AGENDA: On motion by Mr. McDearmon, seconded by Ms. Davis, Council voted to approve the Consent Agenda, as presented. Voting Aye: Webb, Coleman, Satterwhite, Wright, McDearmon, Bissoon and Davis.

- A. Minutes – Town Council Regular Meeting – March 7, 2013
- B. Bills – March 2013

A & M Home Center	338.16	Amerigas	248.91
BAI Software	3,416.00	Bennett, Deborah	280.00
Blue Tarp	255.89	Bowling Green Auto	150.67
Caroline Garage	161.98	CE & O	2,000.00
CINTA’s of Richmond	327.20	Clark, Shelva	150.00
Commonwealth Eng.	1,937.73	ComputerPlus	226.88
Dominion Chemical	294.00	Dominion VA Power	6,683.18
Doug’s Septic Services	900.00	Enviro Lab	5,660.00
Erard, Andrea G	1,250.00	G & G	9.98
HD Supply	207.30	Johnson’s Exterminating	335.00
M & W Printers	1,200.90	McGinley, Michelle	105.00
Mid-Atlantic Lab	60.00	Miller Foley	1,400.00
Office of Finance	132.30	On Site PC	1,060.49
Pacello, Kristin	140.00	Parkson Corp.	6,794.00
Pigg, Lisa	42.58	Police Tech	33.94
REC	572.45	Rutherford	412.25
SOSMetal	1,161.86	Southern Corrosion	16,936.61
Stemmler Plumbing	2,250.00	Superior Lamp	40.65
The Supply Room	434.23	Treasurer of VA (VITA)	678.20

Mayor _____ Clerk _____

Treasurer of VA (VDAC)	36.00	USA Blue Book	943.29
Verizon	283.01	Verizon Wireless	180.86
Visa	1,190.97	VUPS	24.15
Waste Management	7,986.33	Xerox	175.96
*Caroline Progress	256.73	*Dominion VA Power	328.89
*Free Lance Star	480.43	*Gano, Barbara	150.00
*Gray, Linda	150.00	*Brastrom, Aaron	150.00
*Harrell, Shawn	150.00	*REC	78.95
*Shell	1,323.95	*Verizon Wireless	40.01
*VRS Life Insurance	776.95	*Singer, Arthur	400.00
*Criley, Brian	10.00	*AECOM	32,110.00

***Bills previously or separately authorized by Council.**

STAFF REPORTS: The following informational items were noted:

- A. Town Hall Rentals Report – March 2013
- B. Public Works Director’s Report – March 2013
- C. Treasurer’s Report – March 2013

NEW BUSINESS:

Police Department Report – March 2013 – The Police Chief reported that there had been one reportable crime that had occurred in the Town of Bowling Green for the month of March. The crime was one of forgery. There were eleven calls received and none required investigation. All others were routine calls. The Chief reported that the State Police website had been checked and no new sex offenders had been registered as residing in the area. He stated that the Town Officers had given thirty-seven warnings for speeding and twenty-six summonses for speeding. Deputies gave seven warnings and two summonses in Town this month. Chief Hoskins stated that there were no paid deputy hours for the month of March. Town Officers had no arrests for the month.

Town Manager’s Report – March 2013

Agreement with William Stanley – Mr. Manster presented to Council an agreement that has been signed by William Stanley and Mr. Manster to provide for all activities required by the Virginia Department of Health and the Virginia Department of Environmental Quality in relation to the Town’s water and sewer systems.

Assisted Living Facility Update – Mr. Manster advised Council that the Caroline Care Group had determined that the group and Town Council do not have to submit an application for

Mayor _____ Clerk _____

a Community Development Block Grant in order to have the project be successful based on the “pro forma” developed by the consultant. Final adjustments are being made to various submissions and presentations will be made to private financial institutions and the Bowling Green EDA, if necessary, in order to determine the funding plan that will have to be put in place.

Economic Development Authority – Availability Fee Reimbursement Program – Mr. Manster stated that the current Availability Fee Reimbursement Program is set to expire at the end of April. Based on discussions Mr. Manster had with property owners, and the cost of connecting to our water and sewer systems, the Economic Development Authority feels that it is in the best interest of the Town to extend the Reimbursement Program for an additional six months. Since Council has agreed to the terms, the program will be extended until the end of October of 2013.

VDOT Response Concerning Property on South Main Street – Mr. Manster reported to Council that the Virginia Department of Transportation has installed “No parking” signs along the perimeter of the property on South Main Street. The property itself has been graded and grass seed (hydroseed) has been planted. The Virginia State Police will be assisting in keeping vehicles from parking on the State property.

Mayberry Day – Mr. Manster announced that on Saturday, April 20th our Second Annual Mayberry Day will be held from 9:00 AM until 4:00 PM. Most events will occur on Main Street, Milford Street and Courthouse Lane. Mr. Manster said that events and contests are being planned for all age groups to include fishing contest, art contest and pie baking contest. He said that new for this year will be a Little Miss Mayberry and Little Farmer John contest. He thanked Cheryl English for coordinating the event along with Lisa Pigg.

Sixth Annual Festival of Feet - Mr. Manster informed Council that the Sixth Annual Festival of Feet will be held this year on Saturday, April 27th at 8:00 AM starting and ending on Butler Street. He stated that close to 100 people had already registered.

REPORT OF COUNCIL COMMITTEES/MEMBER COMMENTS:

- A. Public Health, Safety and Personnel – There was no report from the Public Health, Safety and Personnel Committee.
- B. Streets and Sidewalks – There was no report from the Streets and Sidewalks Committee.
- C. Ordinances, Licenses, Permits – There was no report from the Ordinances, Licenses, Permits Committee.
- D. Water, Sewer and Trash – There was no report from Water, Sewer and Trash Committee.

Mayor _____ Clerk _____

E. Building and Grounds – There was no report from the Building and Grounds Committee.

F. Economic Development, Activities and Tourism – Mr. McDearmon thanked Mr. Sieg and Ms. Worrell for all of their hard work.

G. Budget – Mr. Manster reported to Council that he is preparing his proposed FY14 Budget and will present it at the next Town Council Work Session on Tuesday, April 16 at 7:00 PM at the Bowling Green Event Hall.

OTHER BUSINESS:

PLAYGROUND COMMITTEE – Mr. Satterwhite advised Council that the Playground Committee will be scheduling a meeting soon.

VERIZON – Mayor Storke asked Mr. Manster to get in touch with Verizon to see when they will be able to come out and remove old wires and poles that have been upgraded by Virginia Dominion Power.

INFORMATIONAL ITEMS: None.

ADJOURNMENT: There was a motion made by Mr. McDearmon and seconded by Ms. Davis to adjourn at 9:45 P.M. Voting Aye: McDearmon, Webb, Wright, Davis, Bissoon, Satterwhite and Coleman.

Mayor _____ Clerk _____