

MINUTES – 9-11-2013

TOWN OF BOWLING GREEN

SPECIAL TOWN COUNCIL MEETING  
MINUTES

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MEMBERS PRESENT: Mayor David Storke, Vice Mayor Glenn McDearmon (phone), Jean Davis, Otis Wright, Mary F. Coleman, Mark Bissoon, Daniel Webb and Jason Satterwhite.

OTHERS PRESENT: Town Manager Stephen Manster and Janice Albuquerque.

The Mayor called the meeting to order at 7:06 P.M. Mayor Storke notified Council that the purpose of this special meeting was for the discussion or consideration of the hiring of a Business Development Specialist/Events Coordinator.

**“Pursuant to VA Code §2.2-3708.1, I have received a request from Glenn McDearmon to participate in this meeting by phone because of family obligation. Glenn is moving his daughter into a new apartment.”**

**“Is there a motion to approve the participation by phone of Glenn McDearmon pursuant to VA Code §2.2-3708.1, from out of the area because he is moving his daughter into an apartment.”**

MOTION: **On motion by Ms. Davis, seconded by Mr. Bissoon, Council voted to allow Glenn McDearmon to participate in the closed session by phone. Voting Aye: Davis, Wright, Webb, Bissoon, Satterwhite and Coleman.**

MOTION: **On motion by Mr. Satterwhite, seconded by Mr. Bissoon, Council voted to cancel the Town Council Work Session scheduled for Thursday, September 12, 2013 at 6 P.M. Voting Aye: Davis, Wright, McDearmon, Webb, Bissoon, Satterwhite and Coleman.**

CLOSED SESSION: **On motion by Mr. Bissoon, seconded by Mr. Wright, Council voted to go into closed meeting pursuant to VA Code §2.2-3711(A)(1) for the discussion or consideration of the hiring of a Business Development Specialist/Events Coordinator.**

Mr. Wright raised a question about whether a letter of recommendation submitted by former Council member and former town resident Mr. Glen Lanford concerning the candidate that was being interviewed for the position was appropriate for consideration in closed session. The letter, in e-mail form, had been placed on the table by Mr. Manster along with the job description and questions asked at the first interview. Mr. McDearmon was made aware at these items. Council members agreed to remove the letter from the table and from consideration. Mr. Manster then collected all copies of the letter. The Mayor then called for a vote on the motion.

**Voting Aye: Wright, Satterwhite, Bissoon, Coleman, Webb, Davis and McDearmon.**

OPEN SESSION: **On motion by Ms. Davis, seconded by Mr. McDearmon, Council voted to**

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reconvene in open meeting. Voting Aye: Wright, Satterwhite, Webb, Bissoon, Coleman, McDearmon and Davis.

**CERTIFICATION:** On motion by Mr. McDearmon, seconded by Ms. Davis, Council voted to certify that only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened were discussed or considered in the meeting by the Council:

Wright .....	Aye	Satterwhite .....	Aye
Webb .....	Aye	McDearmon.....	Aye
Davis .....	Aye	Coleman .....	Aye
Bissoon .....	Aye		

**MOTION:** On motion by McDearmon, seconded by Ms. Davis, Council voted to offer Janis Albuquerque the position of part-time independent contractor to serve as the Business Development Specialist/Events Coordinator for the Town of Bowling Green effective upon the signing of a contract and to refer this matter to the Town Manager and Town Attorney to develop and negotiate a contract with this candidate and to bring the contract back to Council for review and approval. Voting Aye: Davis, Webb, Satterwhite, McDearmon and Coleman. Voting Nay: Bissoon and Wright.

**ADJOURNMENT:** There was a motion made by Mr. Bissoon, seconded by Mr. Satterwhite to adjourn at 9:16 P.M. Voting Aye: Wright, Satterwhite, Bissoon, Coleman, Webb, McDearmon and Davis.