

**Town of Bowling Green**  
**Town Council Meeting**



Date: June 7, 2018  
Agenda Item: VI F-Year End-Transfers

**TYPE OF AGENDA ITEM:**

- CONSENT AGENDA
- PRESENTATION
- ACTION ITEM
- TOWN MANAGER & STAFF COMMENTS
- PUBLIC HEARING
  - Duly Advertised

**PURPOSE OF ITEM:**

- INFORMATION ONLY
- DISCUSSION ONLY
- DISCUSSION AND/OR DECISION
  - Introduction
  - Ordinance
  - By Motion
  - Certificate
  - Resolution
  - Grant/MOU
  - Bylaws

**PRESENTER:** Reese Peck

**PRESENTER TITLE:** Town Manager

**AGENDA ITEM:** VI F-Year-End Transfers

**BACKGROUND / SUMMARY:**

Year-end transfers to align budget with actual expenditures.

**ATTACHMENTS:**

Budget Action Form

**REQUESTED ACTION:**

Approve Transfers

**FOR MORE INFORMATION, CONTACT:**

Phone #:

Name:

E-mail:

**FOR USE DURING MEETING**

Y      N

<input type="checkbox"/>	<input type="checkbox"/>	Coleman
<input type="checkbox"/>	<input type="checkbox"/>	Davis
<input type="checkbox"/>	<input type="checkbox"/>	Gaines
<input type="checkbox"/>	<input type="checkbox"/>	Hauser

Y      N

<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>

**VOTE:**

PASSED

NOT PASSED

McDearmon
Wright
Gibson
Satterwhite



Town of Bowling Green  
VIRGINIA

BUDGET ACTION FORM

BAF#

(Assigned by Finance Dept)

Requesting Dept./Organization: Town Manager FY 2018

Explanation of Request (please attach second page of form if additional space is required):  
Year end transfers to align budget with actual expenditures.

Budget Supplement:  Budget Transfer:  Journal Entry:

Funding Details ( for additional space, please go to second page of form)

From			To	
Source	Budget Code	Amount	Budget Code	Amount
Transfers	100-410501	\$ 30,000.00	100-12110	\$ 5,000.00
			100-12410	\$ 8,000.00
			100-31100	\$ 5,000.00
			100-41000	\$ 2,000.00
			100-43100	\$ 5,000.00
			100-73000	\$5,000.00
Total		\$ 30,000.00	Total	\$ 30,000.00

Department Head Signature : \_\_\_\_\_ Date: \_\_\_\_\_

Treasurer Recommendation:

Approve: Yes  No  Signature M. Lewis Date: 5/24/2018  
Comments:

Town Manager Recommendation (if required):

Approve: Yes  No  Signature A. Reese Post. Date: 05/24/2018  
Comments:

Council Action (if required):

Approval: Yes  No  Signature \_\_\_\_\_ Date: \_\_\_\_\_  
Yes  Administrator granted approval authority