

Town of Bowling Green
Town Council Meeting



Date: December 7, 2017
Agenda Item: IV. Consent Agenda
A. Bills

TYPE OF AGENDA ITEM:

- CONSENT AGENDA
- PRESENTATION
- ACTION ITEM
- TOWN MANAGER & STAFF COMMENTS
- PUBLIC HEARING
 - Duly Advertised

PURPOSE OF ITEM:

- INFORMATION ONLY
- DISCUSSION ONLY
- DISCUSSION AND/OR DECISION
 - Introduction
 - Resolution
 - Ordinance
 - Grant/MOU
 - By Motion
 - Bylaws
 - Certificate

PRESENTER: Melissa Lewis

PRESENTER TITLE: Clerk/Treasurer

AGENDA ITEM: Bills from November 2017

BACKGROUND / SUMMARY: Invoices for work done/items purchased in November 2017.
Requesting approval of invoices so check may be disbursed.

ATTACHMENTS:

Check Reports:

- 11/06/17
- 11/10/17
- 11/13/17
- 11/17/17
- 11/24/17
- 11/28/17

REQUESTED ACTION:

Approve the Invoices

FOR MORE INFORMATION, CONTACT:

Phone#:

Name:

E-mail:

FOR USE DURING MEETING

Y N

- | | | |
|--------------------------|--------------------------|---------|
| <input type="checkbox"/> | <input type="checkbox"/> | Coleman |
| <input type="checkbox"/> | <input type="checkbox"/> | Davis |
| <input type="checkbox"/> | <input type="checkbox"/> | Gaines |
| <input type="checkbox"/> | <input type="checkbox"/> | Hauser |

Y N

- | | |
|--------------------------|--------------------------|
| <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> | <input type="checkbox"/> |
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VOTE:

PASSED

NOT PASSED

- | |
|-------------|
| McDearmon |
| Wright |
| Gibson |
| Satterwhite |

TOWN OF BOWLING GREEN
TOWN COUNCIL MEETING
MINUTES

November 02, 2017

MEMBERS PRESENT: Mayor Jason Satterwhite, Vice-Mayor Glenn McDearmon, Otis Wright, Mark Gaines, Martin Hauser, Mary Frances Coleman, Jean Davis, and Tyler Gibson.

MEMBERS ABSENT: None

OTHERS PRESENT: Town Manager Reese Peck, Town Attorney Andrea Erard, Town Clerk/Treasurer Melissa Lewis, Accounts Clerk Judy Beazley, Police Chief Darrell Beazley, Director of Public Works and Utilities Billy Deavers, and Events Coordinator Jo-Elsa Jordan.

AUDIENCE: Jeff Voit, Katie Gibson, Justin Jordan, Kathy Burchell, Robyn Sieg, Theresa Satterwhite, Justin Cecil, David Lipscomb, Isabell Rivera, Wayne Brooks, and Bonnie Cannon.

I. CALL TO ORDER AND QUORUM ESTABLISHED:

The Mayor called the meeting to order at 7:30 P.M. and noted a quorum was present.

II. DELEGATIONS:

There were no Delegations.

III. PUBLIC COMMENTS:

A. Wayne Brooks, President of Caroline Historical Society – Thanked Council for its \$1000 donation to the Caroline Historical Society.

B. Robyn Sieg, Director of Sidney E. King Foundation for the Arts – Thanked Council for its \$1000 donation and informed Council of upcoming events the Sidney E King Foundation for the Arts has planned.

C. Laurie Woolfort, Madison Elementary School Hospitality Committee - Asked Council for free rental of Town Hall on December 8 to host a faculty appreciation dinner.

D. Bonnie Cannon, 123 S. Main Street – Ms. Cannon spoke on her concerns about traffic on Main Street, parking at the Harvest Festival, and once a week trash pick-up.

IV. CONSENT AGENDA:

- A. Bills – October 2017 (reports attached)
- B. Minutes – October 5, 2017 Town Council Meeting
- C. Budget Amendment

Mayor _____ Clerk _____

- D. Approval to submit USDA grant application for Public Works vehicles
- E. Town Manager Contract Amendments
- F. FY 2018-2019 Budget Schedule
- G. Authorize Town Manager to issue a RFP for the recodification of the Town Code

On Motion by Mr. Hauser, seconded by Ms. Davis, Council voted to approve the Consent Agenda as presented.

Voting Aye: McDearmon, Wright, Gaines, Hauser, Coleman, Davis, and Gibson.

Voting Nay: none.

V. STAFF REPORTS:

The following staff reports were noted:

- A. Events Coordinator's Report – October 2017
- B. Police Chief's Report – October 2017
- C. Clerk/ Treasurer's Report – October 2017
- D. Public Works and Utilities Report – October 2017
- E. Town Manager's Report – October 2017

VI. NEW BUSINESS:

There was no New Business to be discussed.

VII. REPORT OF COUNCIL COMMITTEES/MEMBER COMMENTS:

- A. Glenn McDearmon – Reported that the Economic Development, Activities, and Tourism Committee has not met and that he has joined the organization Strong Towns.
- B. Otis Wright – No report given on the Water, Sewer, and Trash Committee.
- C. Mark Gaines – No report was given on the Streets and Sidewalks Committee.
- D. Martin Hauser – No report was given on the Ordinance, Licenses, and Permits Committee.
- E. Mary Frances Coleman – No report was given on the Building and Grounds Committee.
- F. Jean Davis – Reported on the Budget Committee.
- G. Tyler Gibson – Reported on Public Health, Safety, and Personnel Committee and noted that a Personnel matter would be discussed in closed session.

VII. INFORMATIONAL ITEMS:

No informational items were presented.

IX. CLOSED SESSION:

At 8:12 P.M. On motion by Mr. McDearmon, seconded by Mr. Gibson, Council unanimously voted to go into Closed Session pursuant to VA Code §2.2-3711(A)(1) for the purpose of interviewing candidates for the Chief of Police position and discussion

and consideration of the duties, assignments, appointments, compensation, and performance of the Town Police Chief.

X. RECONVENE IN OPEN SESSION:

At 10:20 P.M., on Motion by Mr. McDearmon, seconded by Mr. Wright, Council unanimously voted to come out of closed session.

CERTIFICATION:

Council certified that only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act, as stated above, and only such public business matters as were identified in the motion by which the closed meeting was convened were discussed or considered in the meeting by the Council:

Wright.....Aye	Coleman.....Aye
DavisAye	Gaines.....Aye
McDearmon.....Aye	Hauser.....Aye
Gibson.....Aye	

At 10:21 P.M. Councilman Wright excused himself from the meeting because he was not feeling well.

On Motion by Mr. Gibson, seconded by Mr. Hauser, Council voted to appoint W. David Lipscomb as Police Chief and offer him part-Time employment with an hourly wage of \$24 per hour.

Voting Aye: McDearmon, Gaines, Hauser, Coleman, Davis, and Gibson.

Voting Nay: none.

XI. ADJOURNMENT:

On motion by Mr. McDearmon, seconded by Mr. Hauser, Council unanimously voted to adjourn at 10:25 P.M.