



**Town of Bowling Green – Police Department
Council Monthly Report/Project Update
For April 2018**

Prepared By: Chief David Lipscomb

Date: April 27, 2018

Additional and/or Support Materials Attached: Yes

No

Activity Report:

Total Calls for service: 47

The following is a list of performance for Officer Honeycutt:

9 non-reportable calls for service

9 summonses issued

Started preparation for National Night Out

The following is a list of performance for Chief Lipscomb:

38 calls for service (none reportable)

1 Arrest of a wanted person from Fairfax County. Suspect located during a traffic stop.

66 Summonses issued (Speeding, Expired Inspections, Defective Equipment, Seat Belt)

9 Verbal warnings given, 4 Fire Lane Warnings

8 Driving Suspended

1 Alarm call

5 FMCSA commercial vehicle inspection was conducted with the vehicle being placed out of service for critical safety violations. Three of which had to be towed due to lack of brake application.

Conducted 23 PWT (Park walk and talk)

Assisted Virginia State Police with a motor vehicle crash at the intersection of Rt. 207 at Rogers Clark Blvd. Crash involved two vehicles. One vehicle was a commercial vehicle. No injuries to report.

Attended weekly staff meetings.

Conducted traffic enforcement throughout the Town.

Conducted extra patrols of Town resident's homes who advised they were on vacation.

Washed and vacuumed patrol SUV three times per week.

Checked Virginia State Police sex offender registry for new entries. None located.

Finished painting the interior of the Town Police Department building. Removed remaining carpet in anticipation of having new carpet installed.

Obtained and installed TREDs incident management system to include access to report beam. This software allows Town Police personnel to investigate motor vehicle crashes. The system was mandated years ago as the only DMV reporting system utilized statewide. The Town never accessed this program before. This system was obtained and installed at no cost to the Town.

Assigned personnel to work two Town Hall events that included alcohol.

Completed weekly schedule for Officer Honeycutt.

Assigned Officer Honeycutt to plan for National Night Out in August.

Conducted background checks on two applicants who wished to become auxiliary officers. Background checks consisted with state requirements. These requirements including securing mandated documents. (Birth certificate, high school diploma, copy of driver's license) Applicants required to perform complete physical along with drug screening. Applicants also required to complete FBI fingerprints check. I had to travel to several departments for access to past personnel files. This process requires extensive manhours. This is the first time the Town of Bowling Green Police Department has met these mandated requirements.

Met with representatives from Rappahannock Electric in reference to conducting Commercial Motor Vehicle Safety inspections on all of the Bowling Green District vehicles meeting these classifications. Met with CCSO personnel in reference to obtaining their assistance in this matter.

Prepared for and attended court on various dates.

Met with the Commonwealth's Attorney's Office in reference to the successful conclusion of cases above.

Responded to an "all units respond" call at the Bowling Green Elementary School. This call for service was in relation to two suspects with firearms approaching the school. The school was placed on lockdown. As I conducted a sweep of the outside perimeter I located and detained the suspects matching the description given. The two suspects were turned over to CCSO personnel for further investigation.

Spoke with personnel involved with Festival of Feet. I assigned Officer Honeycutt to the event as the Town Police liaison. Officer Honeycutt utilized students from his criminal justice class to assist with traffic control.

Surplus of Items no longer being utilized:

Nothing to report.

Pending Actions:

Secure funding for the purchase of police equipment to be utilized by auxiliary officers as we incorporate this program into existence.

Secure funding to revamp our parking summons. (Currently none exist)

Decisions Needed:

Heads Up Items:

Working with Town Manager towards solution to a records management system. (RMS)

The employees of Bowling Green, Virginia are committed to providing the highest quality service to the community as directed by the Town Council within the constraints of the town's resources and will do so without regard to personal gain or privilege.