



**Town of Bowling Green – Police Department
Council Monthly Report/Project Update
For May 2018**

Prepared By: Chief David Lipscomb

Date: May 30, 2018

Additional and/or Support Materials Attached: Yes

No

Activity Report:

Total Calls for service: 47

The following is a list of performance for Officer Honeycutt:

- 7 Non-reportable calls for service**
- 3 Summonses issued**
- 2 Verbal warnings given**
- 1 Animal complaint**
- 5 Advice calls**
- 2 Motorist assists**
- 12 Park walk and talk**
- 2 Traffic Control**
- 1 Court appearance**

The following is a list of performance for Chief Lipscomb:

- 26 calls for service (2 reportable)**
- 1 Property Damage (Roper Dr. – Gill St.)**
- 1 Verbal Domestic Reported**
- 1 Animal complaint**
- 1 Trespassing issue**
- 61 Summonses issued (Speeding, Expired Inspections, Defective Equipment, Seat Belt)**
- 12 Verbal warnings given, 3 Fire Lane Warnings**
- 5 Driving Suspended**
- 2 Alarm call**
- 12 FMCSA commercial vehicle inspections were conducted with 5 vehicles being placed out of service for critical safety violations.**
- Conducted 31 PWT (Park walk and talk) These included multiple advice given.**

Attended weekly staff meetings.

Met with Town Manager over budget concerns.

Conducted traffic enforcement throughout the Town.

Conducted extra patrols of Town resident's homes who advised they were on vacation.

Washed and vacuumed patrol SUV three times per week.

Checked Virginia State Police sex offender registry for new entries. None located.

Assigned personnel to work two Town Hall events that included alcohol.

Completed weekly schedule for Officer Honeycutt.

Assigned Officer Honeycutt to plan for National Night Out in August.

Prepared for and attended court on various dates.

Met with the Commonwealth's Attorney's Office in reference to the successful conclusion of cases above.

Downloaded and installed TREX software. This program is the state DCJS databased for training of all officers. This system also allows new hires to be updated to reflect their position in the Bowling Green Police Department.

Sent two letters of appointment to two new reserve officers. Updated their training in TREX. Completed the necessary steps to have police specific identifications made. As soon as equipment is purchased these new reserve officers will be on patrol in town.

Assisted CCSO animal control division with an animal control issue on Roper Dr. 5 summons issued for no county dog license / rabies vaccination. On Going compliant will hopefully be resolved by this enforcement action.

Had tuning forks and vehicles calibrated as required by state code.

Created a Town of Bowling Green Police Department Facebook page to interact with our citizens.

Pending Actions:

Secure funding for the purchase of police equipment to be utilized by auxiliary officers as we incorporate this program into existence.

Secure funding to revamp our parking summons. (Currently none exist)

Decisions Needed:

Heads Up Items:

Working with Town Manager towards solution to a records management system. (RMS)

The employees of Bowling Green, Virginia are committed to providing the highest quality service to the community as directed by the Town Council within the constraints of the town's resources and will do so without regard to personal gain or privilege.