



**Town of Bowling Green – Town Manager Town  
Council Monthly Report/Project Update  
For March 2018**

Prepared By: A. Reese Peck

Date: 3/30/18

Additional and/or Support Materials Attached: Yes x

No

**Meetings Attended:**

**Town Council:** February 1<sup>st</sup> regular meeting.

**Town Council Committees:** Ordinance and Policy Committee, Facilities, and Budget & Personnel (twice).

**Commission and Authority Meetings:** Planning Commission and EDA meetings.

**Other Meetings:** Briefed Jean Davis and Mary Coleman on April's Council packet issues. Weekly staff meetings.

**Main Street & Commercial Corridor Revitalization:**

Submitted DHCD survey to qualify for Opportunity Zone designation.

**Planning/Zoning/Siting Issues:**

Sign Ordinance public hearing.  
Handled two trash complaints.

**Other:**

**Pending Actions:**

Sign and Homestay ordinance.

**Decisions Needed:**

Designation of official newspaper, set dates of budget work session(s) and public hearing, authorization to advertise Public Hearings on Budget and Rates for FY 2019 & amendment to the underlining ordinances.

**Heads Up Items:**

An SUP application for a Minor Event venue at Magnolia Morning Suites.  
Nominations for VLM Committee Assignments are due April 18<sup>th</sup> (see attached materials).

*The employees of Bowling Green, Virginia are committed to providing the highest quality service to the community as directed by the Town Council within the constraints of the town's resources and will do so without regard to personal gain or privilege.*



**OFFICERS**

**PRESIDENT**

PATRICIA P. WOODBURY

NEWPORT NEWS COUNCIL MEMBER

**PRESIDENT-ELECT**

ANITA JAMES PRICE

ROANOKE VICE MAYOR

**VICE PRESIDENT**

THOMAS R. SMIGIEL, JR.

NORFOLK COUNCIL MEMBER

**PAST PRESIDENT**

ROBERT K. COINER

GORDONSVILLE MAYOR

**EXECUTIVE DIRECTOR**

MICHELLE GOWDY

**MAGAZINE**

VIRGINIA TOWN & CITY

March 14, 2018

**To:** VML Full-Member Key Officials; Council and Board Clerks

**From:** Michelle Gowdy, Executive Director

**Subject:** 2018 VML Policy Committee Nominations

The Virginia Municipal League welcomes your nominations for the 2018 policy committees. Accompanying this memo is a description of the committee process and a nominations form.

Please return your locality's nominations form by April 18. If your community has a May election, you may submit a revised form after your elections.

Please observe the following guidelines with your nominations:

- Only governing body members and appointed officials (i.e., employees of the local government) are eligible to serve.
- You may nominate two people to a committee; if two are nominated, at least one should be a governing body member.
- Individuals may serve on only one committee a year.

Please return your nominations form by April 18.

Policy committees traditionally meet in late July in the Richmond area; committee meeting dates and times will be forwarded to you once they are confirmed.

Please call or email Janet Areson at VML (804-523-8522; jareson@vml.org) if you have any questions about the appointment process.

**Attachments**

P.O. Box 12164  
RICHMOND, VIRGINIA 23241

13 EAST FRANKLIN STREET  
RICHMOND, VIRGINIA 23219

804/649-8471  
www.vml.org

## VML's Legislative and Policy Committee Process

Each year the Virginia Municipal League develops two separate documents -- a legislative program and a compilation of policy statements -- through a process that involves the Legislative Committee and six separate policy committees. The Legislative Committee is responsible for developing the legislative program, but it may also rely on input from the policy committees to do so. The policy committees develop broad policy statements, in addition to submitting specific legislative recommendations for consideration by the Legislative Committee.

### Legislative Committee

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#### **What is the role of the Legislative Committee?**

The Legislative Committee is responsible for considering and developing positions on existing or proposed state and federal legislation or regulations, and urging the enactment or amendment of, or opposition to, such legislation or regulations.

#### **How is the Legislative Committee appointed?**

VML's Constitution spells out the composition of the Legislative Committee. The committee consists of 24 individuals holding local elective or appointed positions, all appointed by VML's President. Of the 24 members, 12 must be representatives of cities and urban counties with populations in excess of 35,000, six must be representatives of cities and urban counties with populations of 35,000 or less, and six must represent towns.

#### **What is included in VML's Legislative Program?**

The legislative program adopted by the Legislative Committee reflects specific legislative objectives that VML hopes to achieve during the upcoming legislative session. It is subject to the approval of VML's membership at the annual conference.

#### **What is the relationship between the legislative committee and VML's policy committees?**

The Legislative Committee meets prior to the policy committees to identify issues that it would like the committees to consider for potential inclusion in the league's legislative program. It meets again after the policy committees have met to consider their recommendations.

### Policy Committees

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#### **What is the role of the policy committees?**

Policy committees receive briefings on select statewide issues, consider possible changes to the policy statement, and develop legislative recommendations for the Legislative Committee to consider.

#### **How are policy committees appointed?**

Policy committee membership consists of elected and appointed officials of full-member local governments. Nomination information is sent in the spring to each locality, and each local government determines which of its officials will be nominated for each of the six policy committees. Each local government may nominate up to two people per policy committee, at least one of whom must be an elected official.

### **What are the benefits of serving on a policy committee?**

VML policy committees offer members an opportunity to learn about current and emerging statewide issues that affect local governments, to develop through policy statements the broad philosophical framework that guides the league, and to network with local officials with similar policy interests.

### **How many policy committees are there?**

There are six policy committees: community and economic development, environmental quality, finance, general laws, human development and education, and transportation.

### **What issues does each policy committee cover?**

- **Community & Economic Development:** Authority, administration, and funding of local governments to manage a full range of community and economic development issues, including business development and retention, international competitiveness, infrastructure development and investment, planning, land use and zoning, blight, enterprise zones, housing, workforce development and historic preservation.
- **Environmental Quality:** Natural resources and the authority of local governments to manage the environment, including water resources and quality, solid and hazardous waste management, air quality and the Chesapeake Bay.
- **Finance:** Powers, organization and administration of local government financing, including taxing authority, debt financing, state aid to local governments and federal policies affecting local finance issues.
- **General Laws:** Powers, duties, responsibilities, organization and administration of local governments, including state-local and inter-local relations, conflicts-of-interest, freedom-of-information, information management and personnel, telecommunications, utilities and law enforcement, jails and courts issues.
- **Human Development and Education:** Management and funding of social services, prek-12 education, health, behavioral health, juvenile justice, recreation, rehabilitation and aging.
- **Transportation:** Development, maintenance, and funding of a comprehensive land, sea and air transportation system for the Commonwealth, and federal, state and local roles in the provision and regulation of transportation.

### **What is a policy statement?**

Each policy committee develops a policy statement that covers issues in its respective area. The policy statement expresses the agreement of VML's membership on matters of interest to local governments. The statement generally addresses broad, long-term, philosophical positions. The VML membership approves the policy statements at its annual meeting.

### **How do policy statements differ from VML's legislative program?**

Policy statements are general in nature. They reflect local governments' positions on a range of issues. The Legislative Program is more specific and immediate. It is limited to legislative positions that VML expects to lobby on during the upcoming legislative session.

**VML 2018 Policy Committee Nominations**

Please return this form by **April 18** to Joni Terry at VML, P.O. Box 12164, Richmond, VA 23241; Fax 804/343-3758; email: [jterry@vml.org](mailto:jterry@vml.org)

***Community & Economic Development***

Name & Title: \_\_\_\_\_

Name & Title: \_\_\_\_\_

***Environmental Quality***

Name & Title: \_\_\_\_\_

Name & Title: \_\_\_\_\_

***Finance***

Name & Title: \_\_\_\_\_

Name & Title: \_\_\_\_\_

***General Laws***

Name & Title: \_\_\_\_\_

Name & Title: \_\_\_\_\_

***Human Development & Education***

Name & Title: \_\_\_\_\_

Name & Title: \_\_\_\_\_

***Transportation***

Name & Title: \_\_\_\_\_

Name & Title: \_\_\_\_\_

Signed: \_\_\_\_\_ Locality: \_\_\_\_\_  
(Mayor/Chair, or Manager/Administrator)

## A. Reese Peck

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**From:** Town BG <markgaines@townofbowlinggreen.com>  
**Sent:** Thursday, March 15, 2018 1:57 PM  
**To:** A. Reese Peck  
**Subject:** Re: VML Policy Committee Nominations Now Open!

- Community & Economic Development

Mark Gaines

On Mar 15, 2018, at 10:12 AM, A. Reese Peck <[townmanager@townofbowlinggreen.com](mailto:townmanager@townofbowlinggreen.com)> wrote:

Community & Economic Development