



TOWN OF BOWLING GREEN

P.O. Box 468 · 117 Butler Street
Bowling Green, VA 22427

MONTHLY REMITTANCE OF TRANSIENT OCCUPANCY TAX

Business Name: _____

1. Gross Receipts for the month of _____, 20_____.....\$ _____
 2. Exemption – *Please deduct the amount collected from any residents of thirty (30) days or more*.....\$ _____
 3. Taxable Gross Receipts (line 1 minus line 2).....\$ _____
 4. **BALANCE DUE** (line 3 x .05).....\$ _____
 5. Penalty for late payment or late report made after 20th of the month – 10% (line 4 x .10)
or \$10, whichever is greater, not to exceed the amount of tax due.....\$ _____
 6. Interest – A 10% (.10) interest per annum is assessed on late taxes and penalties\$ _____
- TOTAL AMOUNT DUE** (the sum of lines 4, 5, and 6).....\$ _____

Make check payable to: Town of Bowling Green - Treasurer
P.O. Box 468
Bowling Green, VA 22427

**enclose a completed and signed copy of this form with payment*

Reports and taxes shall be submitted no later than the twentieth (20) of the month following the month being reported, or late penalties will apply.

DECLARATION OF SELLER: *I hereby swear or affirm that the amounts listed above are true, correct, and complete to the best of my knowledge and belief for the period stated.*

Date

Signed

Title

Mailing Address

Phone Number