

**Resolution 2019-004**

**TOWN OF BOWLING GREEN  
 APPROPRIATION OF ADOPTED TOWN OPERATING BUDGET  
 FOR  
 FISCAL YEAR 2019-2020  
 AND TO REAPPROPRIATE CERTAIN UNSPENT FISCAL  
 YEAR 2018-2019 FUNDS**

**IT IS HEREBY RESOLVED** BY THE TOWN COUNCIL OF BOWLING GREEN, VIRGINIA, THAT THE FOLLOWING ANNUAL APPROPRIATIONS OF FUNDS ARE MADE FOR THE FISCAL YEAR BEGINNING JULY 1, 2019, AND ENDING JUNE 30, 2020, FOR THE FUNCTIONS AND PURPOSES INDICATED HEREAFTER:

**BOWLING GREEN, VIRGINIA ADOPTED EXPENDITURE  
 BUDGET FISCAL YEAR 2019-2020**

| EXPENDITURE ESTIMATES                         | FISCAL YEAR 2020   |
|---|--------------------|
| <b>FUND #100 General Funds</b>                |                    |
| Council and Manager's Office                  | \$275,169          |
| Clerk/Treasurer                               | \$211,874          |
| Police Department                             | \$134,581          |
| Donations                                     | \$13,000           |
| Public Works                                  | \$289,055          |
| <b>Total Direct General Fund Expenditures</b> | <b>\$923,678</b>   |
| <b>GENERAL FUND TRANSFERS</b>                 |                    |
| FUND #400 Events and Activities               | \$5,500            |
| FUND #420 Debt Service                        | \$182,000          |
| <b>Total General Fund Transfers</b>           | <b>\$187,500</b>   |
| <b>OTHER FUND EXPENDITURES</b>                |                    |
| FUND #400 Events and Activities               | \$44,450           |
| FUND #420 Debt Service                        | \$216,000          |
| FUND #500 Water Operations                    | \$413,662          |
| FUND #520 Sewer Operations                    | \$422,250          |
| <b>Total Other Funds</b>                      | <b>\$1,096,362</b> |
| <b>TOTAL EXPENDITURE ESTIMATES</b>            | <b>\$2,020,040</b> |

**AND**, that unspent FY 2018-2019 funds from Fund #300 Capital Projects for the USDA sewer replacement project and the preliminary engineering report for water system improvements and Fund #320 EDA for projects and development activities be reappropriated.

**NOW, THEREFORE, BE IT FURTHER RESOLVED** BY THE TOWN COUNCIL OF BOWLING GREEN, VIRGINIA, THAT THE APPROPRIATIONS FOR FISCAL YEAR 2019-2020, BEGINNING JULY 1, 2019, AND ENDING JUNE 30, 2020, FOR ALL OTHER OFFICES AND AGENCIES BE MADE AS FOLLOWS:

1. ALL APPROPRIATIONS ARE DECLARED TO BE MAXIMUM, CONDITIONAL, AND APPROPRIATE APPROPRIATIONS, THE PURPOSE BEING TO MAKE THE APPROPRIATIONS PAYABLE IN FULL IN THE AMOUNTS NAMED HEREIN, IF NECESSARY, AND THEN ONLY IN THE EVENT THE REVENUES COLLECTED AND OTHER RESOURCES AVAILABLE DURING THE YEAR ENDED JUNE 30, 2020, FOR WHICH THE APPROPRIATIONS ARE MADE, ARE SUFFICIENT TO PAY ALL THE APPROPRIATIONS IN FULL; OTHERWISE, THE SAID APPROPRIATIONS SHALL BE DEEMED TO BE PAYABLE IN SUCH PROPORTION AS THE SUM OF ALL REALIZED REVENUE IS TO THE TOTAL AMOUNT OF THE REVENUES ESTIMATED BY THE TOWN COUNCIL OF BOWLING GREEN TO BE AVAILABLE FOR APPROPRIATION IN THE YEAR ENDING JUNE 30, 2019;
2. THE TOWN COUNCIL OF BOWLING GREEN RESERVES THE RIGHT TO CHANGE DURING ANY TIME DURING SAID FISCAL YEAR THE COMPENSATION SO PROVIDED TO ANY OFFICER OR EMPLOYEE OR TO ABOLISH ANY OFFICE OR POSITION EXCEPTING SUCH OFFICE OR POSITION AS IT MAY BE PROHIBITED BY LAW FROM ABOLISHING;
3. FURTHER, THE TOWN MANAGER IS AUTHORIZED TO MAKE SUCH REARRANGEMENTS OF POSITIONS AND APPROPRIATIONS WITH THE SEVERAL DEPARTMENTS UNDER THE CONTROL OF THE TOWN COUNCIL THAT MAY BEST MEET THE NEEDS AND INTERESTS OF BOWLING GREEN, VIRGINIA; AND, THE TOWN MANAGER IS AUTHORIZED TO MAKE TRANSFERS OF FUNDS FROM ONE LINE ITEM TO ANOTHER WITHIN AND BETWEEN ANY DEPARTMENT OR AGENCY APPROPRIATION;
4. THE TOWN MANAGER MAY INCREASE APPROPRIATIONS FOR THE FOLLOWING ITEMS OF NON-BUDGETED REVENUE THAT MAY OCCUR DURING THE FISCAL YEAR: A. INSURANCE RECOVERIES RECEIVED FOR DAMAGE TO TOWN VEHICLES OR OTHER PROPERTY FOR WHICH TOWN FUNDS HAS BEEN EXPENDED TO MAKE REPAIRS. B. REFUNDS OR REIMBURSEMENTS MADE TO THE TOWN FOR WHICH THE TOWN HAS EXPENDED FUNDS DIRECTLY RELATED TO THAT REFUND OR REIMBURSEMENT. C. ADDITIONAL, UNBUDGETED GRANTS RECEIVED DURING THE FISCAL YEAR FOR WHICH THERE IS SUFFICIENT REVENUES TO DEFRAY EXPENDITURES;
5. THE TOWN MANAGER MAY APPROPRIATE BOTH REVENUE AND EXPENDITURES FOR DONATIONS BY CITIZENS OR CITIZEN GROUPS IN SUPPORT OF TOWN PROGRAMS. ANY REMAINING UNENCUMBERED BALANCE OF A RESTRICTED DONATION AT THE END OF THE FISCAL YEAR WILL BE REAPPROPRIATED INTO THE SUBSEQUENT FISCAL YEAR; AND,

**BE IT FURTHER RESOLVED** THAT THE TREASURER OF BOWLING GREEN, VIRGINIA, IS HEREBY AUTHORIZED TO TRANSFER TO OTHER FUNDS FROM THE GENERAL FUND FROM TIME TO TIME AS THE MONIES BECOME AVAILABLE, THE SUM EQUAL TO, BUT NOT TO EXCEED THE APPROPRIATIONS MADE TO THESE FUNDS FROM THE GENERAL FUND FOR THE PERIOD COVERED BY THIS APPROPRIATION RESOLUTION.

**BE IT FURTHER RESOLVED** THAT THE TOWN MANAGER IS AUTHORIZED TO PRE-APPROVE ACCOUNTS PAYABLES INVOICES FOR PAYMENT AROUND THE 10<sup>TH</sup> AND AROUND

R-2019-004

THE END OF EACH MONTH PRIOR TO FORMAL APPROVAL BY TOWN COUNCIL OF BOWLING GREEN. FORMAL APPROVAL BY THE TOWN COUNCIL OF BOWLING GREEN WILL BE MADE DURING THE MEETING OF THE MONTH FOLLOWING THE ACTUAL PAYMENT OF THE BILLS. THIS PROCEDURE WILL ENABLE THE TOWN TO AVOID PAYING PENALTY AND INTERESTCHARGES FOR THE LATE PAYMENT OF INVOICES.

**ORDERED** THIS THE 6<sup>TH</sup> DAY OF JUNE 2019.

**THE FOREGOING RESOLUTION** WAS DULY ADOPTED BY THE FOLLOWING

VOTE:

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Melissa Lewis, Town Clerk

Approved this 6<sup>th</sup> day of June, 2019  
by the Town Council of Bowling Green, Virginia

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Honorable Jason E. Satterwhite, Mayor