



# TOWN OF BOWLING GREEN

P.O. Box 468 · 117 Butler Street  
Bowling Green, VA 22427

## MONTHLY REMITTANCE OF MEALS TAX\*

\*for taxes collected after June 30, 2017

Business Name: \_\_\_\_\_

- 1. Gross meals receipts for the month of \_\_\_\_\_, 20\_\_\_\_\_ \$ \_\_\_\_\_
- 2. 6% Tax (Line 1 x .06).....\$ \_\_\_\_\_
- 3. Less 3% sellers discount (line 2 x .03).....\$ \_\_\_\_\_  
(Only when return filed by 20<sup>th</sup> day of each month for prior month)
- 4. **BALANCE DUE** (line 2 minus line 3).....\$ \_\_\_\_\_
- 5. Penalty for late payment or late report made after 20<sup>th</sup> of the month,  
but less than thirty (30) days past due (line 2 x .10).....\$ \_\_\_\_\_
- 6. Penalty for late payment or late report more than thirty (30) days past due,  
but less than sixty (60) days past due (line 2 x .20).....\$ \_\_\_\_\_
- 7. Penalty for late payment or late report more than sixty (60) days past due (line 2 x .25).....\$ \_\_\_\_\_
- TOTAL TAX AND PENALTIES**.....\$ \_\_\_\_\_

**Make check payable to:** Town of Bowling Green - Treasurer  
P.O. Box 468  
Bowling Green, VA 22427

*\*enclose a completed and signed copy of this form with payment*

**Reports and taxes shall be submitted no later than the twentieth (20) of the month following the month being reported, or late penalties will apply.**

**DECLARATION OF SELLER:** *I hereby swear or affirm that the amounts listed above are true, correct, and complete to the best of my knowledge and belief for the period stated.*

\_\_\_\_\_  
Date                                      Signed                                      Title

\_\_\_\_\_  
Mailing Address                                      Phone Number