

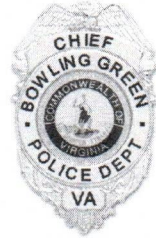


Office of Chief of Police

Chief J. O. Cecil Sr.

Bowling Green Police Department

117 Butler Street, P.O. Box 468 Bowling Green, VA 22427
Phone (804)-632-1600 Fax (804)-632-1048 Cell (804)-994-4056
www.townofbowlinggreen.com



Bowling Green Town Hall Rentals

Effective 1/22/2018 all persons wishing to utilize The Town of Bowling Green Town Hall for special events will abide by section 5 of the Bowling Green Town Hall rental agreement.

Section 5 – Security/Alcohol

Security will be provided for the following:

1. Any event where alcohol is served and/or brought in and consumed by attendees. It is the responsibility of the renter to obtain a liquor license, if required by the Virginia Department of Alcoholic Beverage Control. Phone number is 1-800-552-3200.
2. Groups or organizations who have held functions and had problems documented by the Chief of Police.
3. Other events as determined by the Chief of Police.

The number of security personnel required will be determined by the Chief of Police using criteria of number of people attending, type of event, or past problems with group or organization conducting the event. Off-duty Town of Bowling Green Police personnel must be contacted first to fill the security requirements. If the required security positions cannot be filled by the Town of Bowling Green Police personnel then the Caroline County Sheriff's Office will be contacted. The Town of Bowling Green Chief of Police must approve all security personnel.

The Chief of Police must be contacted directly for all events that include alcoholic beverages. Please indicate the number of hours you plan on serving alcohol at your event. This may be done by phone (804 994-4056) or email at Jcecil@townofbowlinggreen.com

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ABC licenses must be produced at least two weeks prior to the scheduled event. Any event found to be in violation of this agreement shall be terminated immediately. Any issues that may arise in reference to security shall be directed to the Chief of Police.

The fee for the Town of Bowling Green Police Department shall be **\$47.00** an hour. This fee will be paid to the respective Officer assigned at the conclusion of the event.

The Town of Bowling Green and the Bowling Green Police Department strives to create a safe environment for all guests. Guests found to be intoxicated will be asked to leave the event. We ask that you don't drink and drive.